

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, JUNE 15, 2015 IN THE SHIELDS  
COMMUNITY CENTRE at 7:00pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councilors Dwayne Heidt, Grace Strasser, Kendra Bessey, and Cheryl Robson. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**  
Heidt moved that the minutes of the May 11/15 regular Council Meeting be adopted as circulated.  
CARRIED 113/15
- 4. Business from the Minutes:**
  - A. Sunterra Drainage**  
Sunterra to be advised that Council wishes to review the Contract Documents, including the drainage plan and consider our options. A meeting date will be forwarded.
  - B. Storage Containers**  
Zoning Bylaw to be amended to prohibit the use of storage containers as accessory buildings.
  - C. Mawson Drainage**  
Discussion with property owners to be held June 17/15. AHPP & SWA applications to be submitted thereafter.
  - D. Traffic Bylaw**  
Reviews completed. Revised bylaw to be prepared.
  - E. Lot 13, Block 4**  
Property concerns need to be resolved.
  - F. Annual Information Meeting**  
Discussion re future events.
  - G. Volunteer Event**  
Date to be set at the next meeting.
  - H. Joint Management Bylaws**  
Heidt moved that Bylaw #4/15, being a Bylaw to Provide for Entering into an Agreement to Share Human Resources, be introduced and read a first time. CARRIED 114/15  
Bessey moved that Bylaw #4/15 be read a second time. CARRIED 115/15  
Strasser moved that Bylaw #4/15 be given three readings at this meeting. CARRIED UNANIMOUSLY 116/15  
Bessey moved that Bylaw #4/15 be read a third time and adopted. CARRIED 117/15  
  
Heidt moved that Bylaw #5/15, being a Bylaw to Provide for Entering into an Agreement to Share Equipment and Facilities, be introduced and read a first time. CARRIED 118/15  
Bessey moved that Bylaw #5/15 be read a second time. CARRIED 119/15  
Strasser moved that Bylaw #5/15 be given three readings at this meeting. CARRIED UNANIMOUSLY 120/15  
Bessey moved that Bylaw #5/15 be read a third time and adopted. CARRIED 121/15
  - I. Tax Arrears**  
Heidt moved that the properties as advertised with unpaid tax arrears have tax liens put in place. CARRIED 122/15
  - J. Zoning Bylaw**  
Amendment to the Zoning Bylaw to be prepared for next meeting.
- 5. Unfinished Business:**
  - A. Lot 3 & 4 in Block A**  
Clean up completed.
  - B. Lot 15 in Block 10**  
Bessey moved that the owner of Lot 15, Block 10 be advised that the temporary structure must be removed from municipal property and that the service road to the seasonal pump house cannot be used as access to the property. CARRIED 123/15

**C. Lot 16 in Block A**

Letter to be sent to property owner requesting information on power service to the boat house as permission to cross Public Reserve was not given.

**D. Sunterra**

Bessey moved that Sunterra proceed with registration of the drainage easement in Willow View Court.  
CARRIED 124/15

Heidt moved that a letter be sent to Sunterra Developments advising that the revised timeline for development of the next Phase was dependant on the drainage plan being in place - letter dated May 13, 2015. The original Development & Servicing Agreement will remain in effect until these issues are resolved.  
CARRIED 125/15

**E. Lot 13, Block 4**

Heidt moved that a letter be sent to the owner of Lot 13, Block 4 advising that application for title will begin if tax arrears are not paid by July 2, 2015.  
CARRIED 126/15

**F. Prairie Spirit**

Invoice to be sent to Prairie Spirit School Division for bus parking - \$775. Notification to be included that other arrangements must be made for next school year.

**G. Boundary Alteration**

Bessey moved that the application fo alter the municipal boundary be submitted. CARRIED 127/15

**6. New Business:**

**A. Bylaw #3/15**

Heidt moved that Bylaw #3/15, being a Bylaw to Regarding Collection & Disposal of Waste or Refuse, be introduced and read a first time.  
CARRIED 128/15

Bessey moved that Bylaw #3/15 be read a second time.  
CARRIED 129/15

Bessey moved that Bylaw #3/15 be given three readings at this meeting.

CARRIED UNANIMOUSLY 130/15

Heidt moved that Bylaw #3/15 be read a third time and adopted.

CARRIED 131/15

**B. Development Permits:**

Bessey moved that the development permit #12/15 for a house at #1 Willow View Court be approved.  
CARRIED 132/15

**C. Building Permits:**

Strasser moved that the building permit application for a house at #1 Willow View Court be approved.  
CARRIED 133/15

Robson moved that the building permit for a house at 9 Sunterra Dr. be approved subject to Building Inspector approval. Property owner to be given permission for parking of motor home while house is under construction.  
CARRIED 134/15

**D. Lot Sale**

Heidt moved that the Resort Village of Shields sell Lot 8, Block 4, Plan 102035090 to Roger & Denise Lesperance for \$125,000 plus gst.  
CARRIED 135/15

**E. Hometown Heroes Award**

Not being looked at.

**F. Spirit of Shields Award**

Heidt moved that Bessey be appointed to the Award Selection Committee for 1 year and Stasser be appointed to the committee for a 2 year term.  
CARRIED 136/15

**G. Development on Public Reserve**

Mackay declared an interest and left the council chambers turning the chair over to Deputy Mayor Heidt. Bessey moved that the request to create a sand box on municipal lands be approved subject to the AHPPA being approved.  
CARRIED 137/15  
Mackay rejoined the meeting and took back the Chair.

**7. Financial Report:**

Strasser moved that the May 2015 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.  
CARRIED 138/15

**8. Payment of Accounts:**

Heidt moved that the June accounts totaling \$229,692.49 be approved for payment.

CARRIED 139/15

## 9. Committee Reports:

### A. Water/Sewer

- service disconnect notices not necessary.
- reservoir check pending.
- meeting with Backroads Septic Service pending.
- 2014 financial statements for DAWWU & DRWU received.
- DRWU service fee increase to \$395.85/month.
- quote for seasonal pump controls - approx \$4200.

Heidt moved that the Seasonal pump controls be replaced.

CARRIED 140/15

### B. Maintenance

Report attached.  
Meeting with Operations Manager report.  
Day rate for trailer rental to be \$100.  
SaskEnergy line has been moved.

### C. Rec Board

Minutes circulated.  
2014 TIP funding file closed.  
Canada Day grant of \$1000 received. Volunteers in place.

**Golf** - financial statement.

Bessey moved that the sale of alcohol on the golf course for the August 1 Annual Golf Tournament be approved.

CARRIED 141/15

**Hall** - Heidt moved that the municipality support the Hall renovation project for the Canada 150 grant application and will provide 50% of required funding.

CARRIED 142/15

**EAC** - no report

**Parks, Beach, Playground** - berm covers need to be put in place; volleyball net to be put up.

**D. BEST** - meeting planned for June 23

**E. DOCKS** - Heidt moved that the dock policy be amended to include a date for docks and lifts to be removed from the Public Reserve - June 15 and provision for ID on all docks and lifts.

CARRIED 143/15

**F. Unsightly properties** Robson gave report - other than a few spots properties are in good shape. Shoreline along original Mawson needs attention.

Bessey left the meeting.

**G. Storage Site** - complainant to be advised that storage sites will remain.

Strasser moved that the Committee Reports be adopted as presented.

CARRIED 144/15

## 10. Correspondence:

Dundurn	new appointments
SUMA	Urban Voice
SARM	Annual Report

Heidt moved that the correspondence be filed.

CARRIED 145/15

## 11. Announcements:

Next Council meeting - July 20/15 at 7:00 p.m.

## 12. Adjournment:

Strasser moved that the meeting now be adjourned.

CARRIED 146/15

10:15 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator