

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, JANUARY 13, 2014 IN THE
SHIELDS COMMUNITY CENTRE at 7:00pm.**

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.
Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Heidt moved that the minutes of the December 16/13 regular Council Meeting be adopted as circulated.
CARRIED 1/14

4. Business from the Minutes:

A. Subdivision

60 Mawson lot access issue resolved. Discussion regarding lot access.

B. Sunterra Service Agreement

Heidt moved that a letter be sent to Sunterra Developments indicating that as no response has been received to our Dec 17/13 letter, Council is prepared to seek legal advise regarding collection of development fees and take action effective February 1/14.
CARRIED 2/14

C. Employee Position Descriptions

HR committee in final stages of drafts. Final review pending. Meeting to be held with staff.

D. Policy Manual Appointments

Additional appointments to Zoning Appeals Board being considered.

Strasser moved that Stacey Syrenne be appointed as Board of Revision secretary, and that Angie Larson, Jim Steele, Jocelyn Smith, Ryan Bradley, Harold Empey and Aileen Martin be appointed to the Board.
CARRIED 3/14

E. Zoning Bylaw Amendment

No response from Benesh to date.

F. 2014 Meeting Dates

Bessey moved that resolution #275/13 be amended to state that the February Council meeting will be held on the second Monday - Feb 10, 2014.
CARRIED 4/14

G. Back Roads Septic

Agreement signed as per Resolution # 276/13. Clarification re no access to power and length of storage term to be discussed with owner.

5. New Business:

A. Assessment Roll for 2014

Open soon.

B. Bylaw #1/2014

Bessey moved that Bylaw #1/14, being a Bylaw to enter into an agreement to form the DRWU, be introduced and read a first time.
CARRIED 5/14

Robson moved that Bylaw #1/14 be read a second time.
CARRIED 6/14

Bessey moved that Bylaw #1/14 be given three readings at this meeting.

CARRIED UNANIMOUSLY 7/14

Strasser moved that Bylaw #1/14 be read a third time and adopted.

CARRIED 8/14

6. Unfinished Business:

A. Blackstrap Park Developments

Response received from the Minister. Gord Locke to be contacted re possible community meeting on February 27/14. To be discussed at February Council meeting.

B. Tax Enforcement

Strasser moved that letters be sent to parties with tax liens in place indicating that if tax arrears are not paid by February 10/14, a resolution will be passed to start proceedings for title. CARRIED 9/14

C. Parkinson

Heidt moved that a letter be sent to Parkinson indicating that if they are interested in a lot trade, written details of the proposal are required including the legal description of the 2 parcels. Council may consider a trade if it is an even dollar trade, all legal fees including the \$367.50 spent to defend the demand to buy back the property last July are the responsibility of Parkinson, and terms of construction time frame are acceptable. CARRIED 10/14

7. Financial Report:

Bessey moved that the December 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 11/14

8. Payment of Accounts:

Robson moved that the year end accounts totaling \$3,429.59 be approved for payment. CARRIED 12/14

Heidt moved that the January payments totaling \$21,526.37 be approved for payment when funds are available. CARRIED 13/14

9. Committee Reports:

A. Water/Sewer - Cert Op status to remain as employee.

- truck dump update - venting solutions to be considered after consultation with EPO.
- truck fill assessment received. Double check valve on truck fill needs replacing/bacteriological sampling at truck fill needs to be done.
- rate increase for raw water to \$0.1678/cubic meter.

B. Maint - Garbage fee to remain at \$18/month.

- discussion regarding snow clearing from private property onto municipal lands

C. Rec Board -.

GOLF - Bessey moved that the golf fees as recommended by the Golf Committee be approved. (attached) CARRIED 14/14

HALL - deck construction not being looked at at this time. Rental cleaning to be discussed.

BEACH - permission received to place sand on ice at beach. March 15 target date. Locke to be contacted regarding sand information.

D. BEST- no meeting.

E. RCMP - Crime Stoppers signs obtained.

F. Library - minutes circulated

G. EMO - contact protocol to be sent out via email. Letter to be sent to BEST commending them for a job well done and expressing our appreciation for their professionalism.

Bessey moved that the Committee Reports be adopted as presented. CARRIED 15/14

10. Correspondence:

SUMA	agenda & info
SAMA	annual meeting April 16
WCB	rates reduced to \$1.14
Central Area Trans Planning Comm	membership

Mackay moved that Shields become a member of the Central Area Transportation Planning Committee. CARRIED 16/14

Strasser moved that correspondence be received. CARRIED 17/14

11. Announcements:

Next meeting - February 10/14 - 7 pm in Village Centre

12. Adjournment:

Strasser moved that the meeting now be adjourned. CARRIED 18/14

9:41 p.m.

Mayor

Administrator