

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, NOVEMBER 20, 2013 IN THE
SHIELDS COMMUNITY CENTRE at 7:00pm.**

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.
Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Robson moved that the minutes of the October 21/13 regular Council Meeting be adopted as circulated.
CARRIED 240/13

Strasser moved that the minutes of the October 28/13 Special Council Meeting be adopted as circulated.
CARRIED 241/13

4. Business from the Minutes:

A. Unsightly Property

Properties to be reviewed in the spring.

B. Leased Lands

Area to be harrowed & seeded to grass In the spring.

C. Subdivision

Builder proposal not received yet. Banga building materials not removed yet.

D. Zoning Bylaw

Still waiting for confirmation from property owner that they wish to proceed with amendment.

E. Sunterra Service Agreement

Robson moved that the deadline for payment of Phase 1 development fees be extended to November 30, 2013.
CARRIED 242/13

F. Traffic Bylaw

No Parking Areas confirmed. Bylaw to be prepared for December meeting.

G. Green's Keeper 2014 Position Description

To be presented at December Council meeting.

H. Mills Claim

Insurer has retained defense. Mediation pending.

I. Lots 2 & 3 in Block 5 Tree Issue

Sawyers has looked at trees and made recommendations.

J. Strathcona Road

Heidt moved that a letter of support for the MOU re Strathcona road be forwarded to the RM of Dundurn.
CARRIED 243/13

K. Summer Student Application

2 positions being considered - decision at December Council meeting.

L. Noise Bylaw Infraction

Ticket has been amended. No response received.

Bessey moved that the Council meeting be recessed.
CARRIED 244/13

Fee Bylaw Hearing

Mayor Mackay called the Hearing to Order and asked for any presentations from the floor.

John Benesh addressed Council on 3 points:

- request that the Council consider the manner that the municipality gives notice.
- consider fee structure - ie) simple and complex amendment requests.
- consider waiving fees for requests that were initiated prior to the Fee Bylaw being adopted.

Strasser moved that the Hearing be adjourned.
CARRIED

Mayor Mackay called the Council Meeting back to order.

M. Bylaw #2/13 Fee Bylaw

Bessey moved that Council defer the adoption of Bylaw #2/13 until the December Council meeting so that Council may consider the presentation made at the Hearing.
CARRIED 245/13

5. New Business:

A. Development Permit

Bessey moved that Development Permit #22/13 - 57 Procter to remove a building be approved.

CARRIED 246/13

B. Moving Permit

Bessey moved that Permit #S1312 - 57 Procter be approved as per building inspector recommendation.

CARRIED 247/13

C. Policy Manual

Revision of appointments. Names to be brought forward for next meeting.

D. Christmas Social

Robson moved that a Christmas Social be held at Cedar Lodge on December 12/13. Council and staff to be invited (spouses included). Cost is \$25/person.

CARRIED 248/13

E. Blackstrap Lake Development

Heidt moved that a letter be sent to the Minister of Environment expressing our concerns for the size of the planned marina and its impact on Blackstrap Lake.

CARRIED 249/13

6. Unfinished Business:

A. Zoning Bylaw Amendment

Process to be reviewed with applicant.

7. Financial Report:

Strasser moved that the October 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 250/13

8. Payment of Accounts:

Bessey moved that the accounts totaling \$29,038.43 be approved for payment. CARRIED 251/13

9. Committee Reports:

A. Water/Sewer - bill sent to movers re seasonal line break at 57 Procter - paid

- bill sent to 26 McCrimmon re potable leak.

- Renee Adam returns to work Jan 1 - Fri, Sat, Sun, Mon schedule.

Bessey moved that Council consider converting the Certified Operator Position to a contract position effective January 1/14.

CARRIED 252/13

- Water & Sewer charges - will remain same for 2014

- truck dump to remain closed until further notice.

Heidt moved that a letter be sent to Associated Engineering urging resolve of the truck dump site issues pending increase in expense for pumpouts.

CARRIED 253/13

B. Maint - Banga culvert elbow not installed yet

- Powell issues - neighborhood ditch project planned

- Proposed site for material storage to be included in the budget

- 47 McCrimmon drainage to be addressed in adjoining walkway.

- trailers in Hordern alley need to be moved.

- more snow fence to be installed in Friendship Field.

- sanding options to be looked into.

- Loraas, School bus, etc to be contacted re Mawson Drive.

C. Rec Board – minutes.

- Strasser moved that the Parent Tot group be added to the list of community groups to which regular hall charges do not apply.

CARRIED 254/13

- 90% of ski trail groomer funds approved by DDCDC

- survey results reviewed.

- TIP funds to be spent on playground sand.

- Co-ordinator for events discussed

GOLF - amount to reserve to be determined at the next meeting.

HALL - Bessey moved that a new receiver be purchased for \$750 and new window blinds for \$1674.64. CARRIED 255/13

D. BEST - recommendation for increase to annual capital contribution and levy discussed. More information required.

E. Library - minutes to be circulated.

F. Newsletter - reports to editor by December 13.

Strasser moved that the Committee Reports be adopted as presented. CARRIED 256/13

10. Other Business:

A. HR meeting - next meeting Dec 19/13

11. Correspondence:

Associated Engineering	Grant preparedness
SAMA	golf Course assessments

Bessey moved that correspondence be received. CARRIED 257/13

12. Announcements:

Next meeting - December 16/13 - 7 pm in Village Centre

13. Adjournment:

Strasser moved that the meeting now be adjourned. CARRIED 258/13

10:00 p.m.

_____.Mayor

_____.Administrator