

# **MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF SHIELDS HELD MONDAY, OCTOBER 21, 2013 IN THE SHIELDS COMMUNITY CENTRE at 7:00pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.
- 2.** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**

Bessey moved that the minutes of the September 16/13 regular Council Meeting be adopted as circulated.  
CARRIED 210/13
- 4. Delegation:**

Murray McArthur addressed Council regarding his water line repair.
- 5. Business from the Minutes:**
  - A. Unsightly Property**

24 Mawson being addressed. Lots 3 & 4 in Block A to be looked at.
  - B. Leased Lands**

Area to be harrowed & seeded to grass soon.
  - C. Subdivision**

Fence installed. Lock and keys to be obtained.  
Builder interested in constructing a spec home - proposal to be brought to Council.  
Mackay to deliver letter to Banga requesting removal of building materials by Nov 15/13.
  - D. Zoning Bylaw**

Request to amend pending confirmation from property owner - meeting to be held on October 28/13.  
Strasser moved that Bylaw #2/13, a bylaw to provide for a fee to be charged for an application to amend the Official Community Plan or Zoning Bylaw, be introduced and given first reading.  
CARRIED 211/13  
Robson moved that the Notice of Intent to pass the Fee Bylaw be advertised in The Clarke's Crossing Gazette with the rationale for the fee.  
CARRIED 212/13
  - E. DRWU**

Heidt moved that Bylaw #3/13, being a Bylaw to Amend Bylaw #6/2011, be introduced and read a first time.  
CARRIED 213/13  
Robson moved that Bylaw #3/13 be read a second time.  
CARRIED 214/13  
Bessey moved that Bylaw #3/13 be given three readings at this meeting.  
CARRIED UNANIMOUSLY 215/13  
Robson moved that Bylaw #3/13 be read a third time and adopted.  
CARRIED 216/13
  - F. Sunterra Service Agreement**

Bessey moved that the discussion regarding the request for off site fee deferral by Sunterra Developments be tabled until the October 28/13 special Council meeting.  
CARRIED 217/13  
  
Letter has been sent to residents of Sunterra addressing maintenance concerns.
  - G. Traffic Bylaw**

Strasser moved that the Traffic Bylaw Amendment be deferred until the next regular Council meeting.  
CARRIED 218/13
  - H. Green's Keeper 2014 Position Description**

Being reviewed.
  - I. CIIF Grant**

Funds received.
  - J. Backroads Septic Service**

Robson moved that the Resort Village enter into an agreement to allow BackRoads Septic Service to operate within Shields effective October 1/13.  
CARRIED 219/13
  - K. Lot 1, Block 1**

Meeting to be held on Oct 28/13 to discuss issues.

**L. Development Permit #19/13 amendment**

Bessey moved that the development permit for 5 Waters be amended to include a provision for a liquor license. CARRIED 220/13

**M. Mills Claim**

Granite Claims to look at file to see if AON owes us a defense. General liability is triggered when there are compensatory damages. We can continue to investigate until we hear from Mill's lawyer.

**N. Campbell Letter re trees**

Heidt moved that a letter be sent to the owners of Lots 2 & 3 in Block 5 suggesting that the two parties work together to address the tree issues. CARRIED 221/13

**6. New Business:**

**A. Development Permit**

Bessey moved that the Development Permit #21/13 - 14 Hordern for a new roof be approved. CARRIED 222/13

**B. Building Permit**

Bessey moved that Building Permit #S1311 - 14 Hordern roof be approved as per building inspector recommendation. CARRIED 223/13

**C. Noise Bylaw Infraction**

Flaman Investigations to be contacted re missing date on ticket issued.

**D. Removal of Dead Tree at 7 A**

Bessey moved that permission be granted to the owner of Boat lot 7 in A to remove the dead tree as per permit obtained from WSA. CARRIED 224/13

**E. RM - Strathcona Road**

Bessey moved that a letter be sent to the RM of Dundurn indicating that they have not provided any information to address why we should support the MOU as requested. CARRIED 225/13

**F. Children's Christmas Party**

Heidt moved that up to \$300 be allocated for the Children's Christmas Party on Dec 8/13. CARRIED 226/13

**G. Municipal Leadership Development Training**

Bessey moved that Strasser attend the November 26/13 workshop. CARRIED 227/13

**H. Summer Student for 2014**

Application to be discussed at HR meeting and brought to next Council meeting.

**I. Dog Bite**

Heidt moved that no further action will be taken regarding the dog bite incident as the issue has been addressed. CARRIED 228/13

**J. Lot 3, Block 12**

Issue of Sewer gas need to be investigated. On site meeting needs to be held.

**7. Unfinished Business:**

**A. Istifo tax discount request**

Heidt moved that the previous decision regard the tax discount stands. CARRIED 229/13

**B. McArthur Water Issues**

Presentation to be discussed at the Oct 28/13 special meeting. McArthur & insurer to be contacted regarding clarification of invoice for services.

**8. Financial Report:**

Strasser moved that the September 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 230/13

**9. Payment of Accounts:**

Robson moved that the accounts totaling \$48,986.92 be approved for payment. CARRIED 231/13

## 10. Committee Reports:

- A. Water/Sewer** - seasonal connection on McCordick done - 1 pending.
- Sunterra irrigation plan determined.
  - truck fill pump bill - \$9700
  - DRWU - sustainability fund - \$0.05/cubic meter plus \$1/mon/curbstop
  - Water & Sewer Rev & Exp distributed for review
  - irrigation system to be shut down Friday, Oct 25/13 at 2 p.m.
- B. Maint** - Banga culvert - parts obtained
- Mawson situation to be discussed with service providers and contractor
  - drainage/road list circulated
  - Powell letter re “unfinished” discussed - tree roots to be removed
  - proposed storage site discussed
  - meeting with 47 McCrimmon on Tuesday Oct 22/13 at 5:30
  - materials list reviewed. Snow fence along Sunterra Boulevard to be postponed.
- C. Rec Board** – No minutes.
- GOLF** - financial statement - October adjustments pending
- Course closed Oct 20/13 - staff keys to be obtained.
  - minutes
  - alterations at hole #5 to be looked at when fence is erected by north neighbor.
- D. BEST** - memory tree to be discussed at October 28/13 special meeting.
- E. RCMP** - report, speed spy on Waters results

Strasser moved that the Committee Reports be adopted as presented.

CARRIED 232/13

## 11. Other Business:

- A. HR meeting** - not held yet

## 12. Correspondence:

Bessey moved that correspondence be received.

CARRIED 233/13

## 13. Announcements:

Strasser moved that the next Council meeting be held on Wednesday, November 20/13 at 7 pm in the Community Centre.

CARRIED 234/13

Heidt moved that a Special Council meeting be held on Monday, October 28/13.

CARRIED 235/13

## 14. Adjournment:

Bessey moved that the meeting now be adjourned.

CARRIED 236/13

10:09 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator