

MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF SHIELDS HELD MONDAY, SEPTEMBER 16, 2013 IN THE SHIELDS COMMUNITY CENTRE at 7:00pm.

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Bessey moved that the minutes of the August 26/13 regular Council Meeting be adopted as circulated.
CARRIED 194/13

4. Business from the Minutes:

A. Unsightly Property

Robson moved that the Council of the Resort Village of Shields hereby declares the land located on Lot 7, Block 11, Plan 69S19949, the civic address of the property being 24 Mawson Drive to be a nuisance under Section 6, 11, 15 & 16 of Bylaw # 11/05, the Nuisance Abatement Bylaw, for the following reasons:

- various building materials located on property.
- general untidiness.
- unfinished exterior of dwelling.

And that the Administrator is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

- all outdoor storage of materials needs to be neatly stacked in piles and elevated off of the ground so as not to constitute a nuisance or harborage of rodents, vermin & insects..
- property exterior needs to be completed as it is substantially depreciates the value of other land or buildings in the neighbourhood.

Said work is to be completed on or before October 31, 2013.

And that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs. CARRIED 195/13

Heidt moved that a follow up letter be sent to the owner of lots 3 & 4 in Block A acknowledging that the vegetation has been cut and requesting that the rotten lumber be removed to deter rodents.

CARRIED 196/13

B. Leased Lands

Permit obtained - land leveled. Area to be harrowed & seeded to grass.

C. Subdivision

Fence posts installed. Gate to be locked.

Robson moved that the South Subdivision Revenue & Expense Sheet be accepted and circulated with the utility bills. CARRIED 197/13

D. Zoning Bylaw

Request to amend pending confirmation from property owner.
Rationale for Fee Bylaw distributed for review & input.

E. DRWU

Municipal support for 6 - 3 split. Meeting Sept 19.

F. Sunterra Service Agreement

Heidt moved that a letter be sent to Sunterra Developments denying their request to amend the Service Agreement to deter payment of off-site fees until each lot is sold & transferred. A meeting will be held on October 17, 2013 at 7:30 pm to discuss this and other issues such as the placement of the irrigation line and the fence along the golf course. CARRIED 198/13

G. Seasonal Storage Sight Policy

Strasser moved that the Seasonal Storage Site Policy be adopted as prepared. Copy to be forwarded with invoices for 2013-14 fees. CARRIED 199/13

H. Traffic Bylaw

No Parking areas identified - Bylaw amendment to be prepared.

I. Green's Keeper 2014 Position Discription

Being reviewed.

J. Daviduik Insurance Claim

Adjuster has reviewed and recommended that claim be denied.

K. CIIF Grant

Project completed/ follow up report to be submitted.

5. New Business:

A. Back Septic Services

Mackay moved that Council approve the request from Back Roads Septic Services to park the Septic truck at the truck dump. DEFEATED 200/13

B. Lot 1, Block 1 Items on Municipal Lands

Heidt moved that a letter be sent to the owner of Lot 1, Block 1 indicating that as the request to amend the Zoning Bylaw is pending confirmation to proceed and that given the timeline for the process, it is very unlikely that a building permit to construct a boat house under the proposed amendment will occur before next spring. The request to store the shed and camper trailer on municipal lands adjacent to said property is denied and the items must be relocated to private property by the end of September, 2013. The electrical line located on municipal reserve must also be removed by the end of September, 2013.

CARRIED 201/13

C. Development at 5 Waters

Rules regarding municipal approval for liquor licenses to be investigated.

6. Unfinished Business:

A. Summer Student

Completed - grant received.

B. Mills Statement of Claim

Robson moved that the Statement of Claim from Mills be forwarded to our insurer for review. If the insurance company deems that this is not their responsibility we will ask Leland Kimpinski to prepare a Statement of Defense with consideration for a counter claim.

CARRIED 202/13

7. Financial Report:

Strasser moved that the August 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 203/13

Heidt moved that \$100,000 be invested in a 1 year GIC at 1.3% and \$100,000 be invested in a Cashable GIC for 0.8%

CARRIED 204/13

8. Payment of Accounts:

Strasser moved that the accounts totaling \$57,110.02 be approved for payment. CARRIED 205/13

9. Committee Reports:

A. Water/Sewer - seasonal connection on McCordick not done yet

- Sunterra irrigation plan - meeting with Thiessens called for Oct 17/13
- Curbstop at 23 Procter made accessible.
- truck fill pump bill being reviewed.
- meter assemblies to be prepared.

B. Maint - Maint list prepared.

- Banga culvert - to be done soon.
- Mawson meeting to be held at 9 am on Sat Oct 5. Email to be sent to residents.
- Klassen has requested 18, 19 & 20 off to complete holidays for 2012-2013.

C. Rec Board – Minutes attached. Survey sent out.

GOLF - financial statement

Bessey moved that the Green's Keepers employment and Course closure be determined by the Golf Committee.

CARRIED 206/13

Hall - extra garbage can required. Keys to be discussed.

Trees Bessey moved that the application for planting/removal of trees on municipal lands be adopted as prepared.

CARRIED 207/13

- Advisory Committee report approved as presented and attached.
- recycling/compost to be looked after by Tree Committee.

Parks - pathway needs spraying.

D. BEST - Heidt to contact Cline re Memory Tree campaign.

E. Newsletter - deadline for submissions discussed.

Strasser moved that the Committee Reports be adopted as presented. CARRIED 207/13

10. Other Business:

A. Administrator away - September 27 to October 10.

B. Anonymous Complaint - not acknowledged without signature of complainant.

C. Letter from Logan - Strasser moved that we acknowledge receipt of the letter from Ray Logan. A response to the concerns in the letter will be prepared after Council meets with Sunterra Developments. CARRIED 208/13

D. HR Meeting - Strasser to host informal HR meeting to discuss employee situation.

11. Correspondence:

SUMA	Urban Voice
Campbell	tree concerns - letter to be sent re not a municipal issue.

12. Announcements:

Next Council meeting - October 21, 2013 at 7:00 p.m. in the Community Centre.

13. Adjournment:

Heidt moved that the meeting now be adjourned. CARRIED 209/13

9:28 p.m.

_____Mayor

_____Administrator