

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, AUGUST 26, 2013 IN THE SHIELDS
COMMUNITY CENTRE at 7:00pm.**

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.
Call for Conflict of Interest issues to be raised when applicable.

Consent Agenda

3. Circulation and Approval of the Minutes:

Robson moved that the minutes of the June 17/13 regular Council Meeting be adopted as circulated.
CARRIED 169/13

4. Business from the Minutes:

A. Unsightly Property

All those with letters have addressed issues - 24 Mawson has transferred title - notice to be sent to new owners.

Heidt moved that a letter be sent to the owner of lots 3 & 4 in Block A requesting that the vegetation on the property be cut and the rotten lumber be removed to deter rodents.
CARRIED 170/13

B. Leased Lands

Permit to restore application submitted. Snow fence has been removed. Area will be cut again.

C. Parkinson Lot

Solicitor has sent response to letter - no reply.

D. Subdivision

Meeting with Realtor re builder contact.

Bessey moved that the quote for \$3662.99 (tax included) from Rite-Way be accepted for fence installation.
CARRIED 171/13

E. Zoning Bylaw

Bessey moved that a letter be sent to John Benesh indicating that Council will consider amending the Zoning Bylaw to provide for a maximum floor area of 1000 square feet in the Boat Lot District if he is willing to pay all costs associated with same (as per policy).
CARRIED 172/13

Robson moved that Council shall establish a Policy for requests to Amend the Zoning Bylaw. The Policy shall state that persons making the request must pay all expenses associated with the proposed amendment: actual advertising costs and administration fee of \$350. An estimate of expenses will be forwarded for payment prior to process being started.
CARRIED 173/13

F. Radar Sign - Thode interested in ½ share of purchase cost. To be included in 2014 budget.

G. DRWU - Municipal meeting on Wed, Sept 4/13 in the Shields Hall.

H. Sunterra Service Agreement - Letter received stating fence will be constructed on October. Sunterra to be invited to meet on Thursday, September 5/13 at 7 pm. To discuss irrigation plan and off site fees.

I. Seasonal Storage Sight Policy

Draft prepared for discussion - amendments to be made.

J. Traffic Bylaw

No Parking areas to be discussed and depicted on map for Bylaw amendment.

5. New Business:

A. Development Permits

Bessey moved that the development permit application for a retaining wall at 24 Mawson be approved.
CARRIED 174/13

Heidt moved that the development permit application for a fence at 28 Mawson be approved.
CARRIED 175/13

Bessey moved that the Development permit application for a garage pad at 30 McCrimmon be approved. CARRIED 176/13

Robson moved that the development permit application for a house at 8 Willow View be approved. CARRIED 177/13

Heidt moved that the development permit application for a coffee shop/store at 5 Waters be approved. CARRIED 178/13

Kendra moved that the development permit application for a greenhouse at 7 Waters be approved. CARRIED 179/13

B. Building Permits

Bessey moved that the Building Permit application for a house at 5 Willow View be approved as per approval by Building Inspector. CARRIED 180/13

Strasser moved that the Building Permit application for a house at 8 Willow View be approved subject to approval by Building Inspector. CARRIED 181/13

C. Green's Keeper Position Description

Revisions being made for 2014 season.

Robson moved that the meeting recess to accommodate a closed council session to discuss municipal employees. CARRIED 182/13

Council meeting reconvened at 8:13 p.m.

D. 2013 Sewer Levy

Heidt moved that the sewer infrastructure levy as per Bylaw # 8/12 be abated for 2013. CARRIED 183/13

E. Local Improvement Loan

Heidt moved that the Local Improvement loan documents be signed to renew the loan. CARRIED 184/13

6. Unfinished Business:

A. Daviduik

Claim has been sent to adjuster for review - statements will be taken - likely will proceed to court.

B. CIIF grant

Strasser moved that the contract for reroofing the hall be awarded to D. Clarke's Carpentry & Renovations. CARRIED 185/13

C. Sunterra Interest Removal

Heidt moved that Council approves the removal of our interest on Lots 9, 10 & 11 in Block 15. CARRIED 186/13

7. Financial Report:

Strasser moved that the July 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 187/13

8. Payment of Accounts:

Robson moved that the accounts totaling \$76,686.49 be approved for payment. CARRIED 188/13

Regular Agenda

9. Committee Reports:

A. Water/Sewer - seasonal connection on McCordick not done yet

- Sunterra irrigation plan - meeting with Thiessens planned for Sept 5/13

Heidt moved that we engage Associated Engineering to prepare an Engineer's statement re new pump - cost not to exceed \$3500. CARRIED 189/13

- waste water - interest charges finished

- operating costs for north lift station to be reviewed.

- Seasonal Connections - plan prepared for WSA to obtain permit to operate

B. Maint - road work/Powell driveway completed

- Banga culvert - section to be ordered.

- Mawson plan for 2014 budget - meeting walk through end of September.

Heidt moved that we replace the fuel tank and diesel pump that was stolen. CARRIED 190/13

C. Rec Board – Minutes attached

GOLF - committee minutes/ financial statement
- TIP grant for Ladies Golf lessons & tarps

Hall - garage sale fundraiser on Sept 21 for new cupboards
Strasser moved that the 50+ Club be granted use of the Hall and Sign for the Octoberfest on October 5/13. CARRIED 191/13

Trees - application for planting/removing trees on municipal lands for distribution
- meeting with tree committee on August 22 at 7 pm. Resulted in advisory committee being struck to report on trees in village. Notice sent out requesting trees for relocation. South Shields discussed.

Parks - pathway needs spraying. Sand to be purchased for 2014.

D. Compost - Evans unable to continue, Suderman to help out. Maintenance to monitor.

E. Docks - 3 new applications filed.
- option for north end of golf course to be looked at this winter.

F. BEST - Bessey & Heidt to coordinate memory tree in Shields.

G. Newsletter - end of August

Heidt moved that the Committee Reports be adopted as presented. CARRIED 192/13

10. Other Business:

A. Administrator away - September 27 to October 10.

B. Consultation on Provincial Lands Act - stream line process

C. Motion M-441 - will allow local administrations to request restrictions regarding the use of vessels on certain waters.

D. Speed Spy - RCMP to be contacted.

11. Correspondence:

Crimestoppers Thank you /signs

12. Announcements:

Next Council meeting - September 16, 2013 at 7:00 p.m. in the Community Centre.

13. Adjournment:

Strasser moved that the meeting now be adjourned.

CARRIED 193/13

9:22 p.m.

_____ Mayor

_____ Administrator