

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, JULY 15, 2013 IN THE SHIELDS
COMMUNITY CENTRE at 7:00pm.**

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Kendra Bessey and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.
Call for Conflict of Interest issues to be raised when applicable.

Consent Agenda

3. Delegation - John Benesh made a brief presentation requesting that Council consider amending the Zoning Bylaw to provide for larger buildings on boat house lots. He also requested that Council endorse his request to consolidate/parcel tie Lots 1 & 2 in Block A.

4. Circulation and Approval of the Minutes:

Bessey moved that the minutes of the June 17/13 regular Council Meeting be adopted as circulated.

CARRIED 141/13

5. Business from the Minutes:

A. Unsightly Property

Progress noted on three properties serviced with notices.

Robson moved that a letter be sent to the owner of 12 Mawson requesting that the vegetation on the property needs to be cut.

CARRIED 142/13

B. Summer Student

Strasser moved that Reid Dressler be hired to fill the summer student position at a wage of \$11/hour - 40 hour weeks for 8 weeks.

CARRIED 143/13

Schedule re sharing of hours between village and golf course to remain as initially set - 2 ½ days each.

C. Leased Lands

Heidt moved that an application be submitted to Ministry of Environment requesting permission to restore the leased parcel. Stacy Smith to be contacted to cut vegetation & level the area.

CARRIED 144/13

D. Golf Course - meeting held with Sunterra & golf committee - clean up taking place.

E. Parkinson Lot

Strasser moved that the letter from Parkinson's lawyer be forwarded to our solicitor with our notes on the matter. Response to Parkinson's lawyer to be sent from our lawyer.

CARRIED 145/13

6. New Business:

A. Development Permits

Heidt moved that the development permit application for landscaping at 11 McCordick be approved.

CARRIED 146/13

Robson moved that the development permit application for a house at 5 Willow View Court be approved.

CARRIED 147/13

Bessey moved that the Development permit application for a parking pad/retaining wall at 5 Mawson be approved. Application to note that parallel parking only is allowed on the road allowance.

CARRIED 148/13

B. Building Permits

Robson moved that the building permit application for an addition at 69 Procter be approved as per approval by Building Inspector.

CARRIED 149/13

C. Subdivision

Bessey moved that Lot 2, Block 14 be sold to Barry Giles for \$140,000 plus GST. CARRIED 150/13

Billboard installed along highway 11. Interest in lots has increased. Builder List being reviewed. Grass cutting in area to be done.

Residents in south subdivision to contact Administrator for permission to access topsoil stock piled from site.

Bessey moved that a fence and gate be installed along the south side of the subdivision to control vehicle traffic to the lake front area.

CARRIED 151/13

D. Zoning Bylaw

Bessey moved that the request to amend the Zoning Bylaw be tabled until the next regular Council meeting. CARRIED 152/13

Heidt moved that the request for consolidation/ parcel tie of Lots 1 & 2 in Block A be approved.

Letter of approval to be provided to property owner. CARRIED 153/13

E. Radar Sign

Purchase of speed sign to be considered in 2014 budget.

F. Underage ATV drivers

Note to be prepared for newsletter

7. Unfinished Business:

A. Tax Arrears

Heidt moved that tax liens be placed on Lot 13, Block 4 and Lot 9, Block 11. CARRIED 154/13

B. DRWU

Bessey moved that a letter be sent to DRWU indicating that Shields will sign the revised agreement provided that there is a minimum of 5 appointed municipal members or a majority should the number of board members be increased. It is important that the Board be controlled by the municipalities. CARRIED 155/13

C. Resolution #130/13

Robson moved that resolution #130/13 be rescinded. CARRIED 156/13

D. McArthur Water Leak

Robson moved that a statement be forwarded to McArthur for the outstanding invoice balance. Notification to be included that the village will not accept replacement parts for those used. CARRIED 157/13

E. Sunterra Service Agreement

Bessey moved that a letter be sent to Sunterra Developments citing Section 5.11 of the Service Agreement. Notice to indicate that construction debris has been collected on the golf course and indicate that fence construction was to be done by October 1, 2010. CARRIED 158/13

F. CRA Donation Audit

Bessey moved that the letter containing deficiencies be forwarded to Munisoft to request if their software program can be modified to accommodate requirements. Information to be shared with Thode. CARRIED 159/13

G. Seasonal Storage

Strasser to work on developing Seasonal Storage Site Policy.

8. Financial Report:

Strasser moved that the June 2013 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 160/13

9. Payment of Accounts:

Robson moved that the accounts totaling \$36,298.28 be approved for payment. CARRIED 161/13

Regular Agenda

10. Committee Reports:

A. Water/Sewer - water arrears - 3 not paid - 2 seasonal.

- financial statement for review

- Waster Water - request for north lift station power billing to be reviewed.

- Seasonal Connections - plan? need to do for Sask Water by July 31/13

- truck fill pump - ATAP to review

- seasonal water connections for 11 & 15 McCordick & 3 & 5 McCordick

Bessey moved that Dwayne Heidt be appointed to the DRWU. CARRIED 162/13

- B. Maint** - road maintenance started, dust control to be applied to grid.
- Mawson meeting notes discussed, poles to be flagged to show road boundary
 - 11 McCordick response - issues corrected.
 - safety equipment - boot allowance used by both outside employees.
 - phone - Sasktel plan changes to be looked into
 - Nathan Davis to provide paperwork for underage employees.

C. Rec Board – Minutes attached

GOLF - committee minutes/ financial statement
Heidt moved that the Council approve the sale of alcohol on the Golf Course for the August 3/13 tournament. CARRIED 163/13

Heidt moved that the Gator be used for the sale of alcohol for the golf tournament.
Driver to supply copy of driver’s license and sign a waiver agreeing not to drink alcohol while on duty. CARRIED 164/13

- silt issues being addressed
- job description amendment being drafted for next meeting
- part time staff requirement to be assessed

Hall - parking area/walkway weeds to be addressed

Trees - application for planting/removing trees on municipal lands not prepared yet
- meeting with Council proposed for August 22 at 7 pm.

Parks - Toy boxes to be obtained. Park path to be sprayed.

Strasser moved that a Bar B Que be purchased with the excess Canada Day funds. CARRIED 165/13

D. Compost - report. Robson to contact Clarke re schedule for compost turning.

E. RCMP - report

F. Newsletter - end of August - August 22 info deadline.

Bessey moved that the Committee Reports be adopted as presented. CARRIED 166/13

11. Other Business:

- A. Community Planning** - Mackay to contact RM to initiate discussion.
- B. Canada Day** - positive feedback.
- C. Traffic Bylaw** - No Parking Areas to be determined for Bylaw amendment consideration.

12. Correspondence: none

13. Announcements:
Heidt moved that the next Council meeting be held on Monday, August 26, 2013 at 7:00 p.m. in the Community Centre. CARRIED 167/15

14. Adjournment:
Strasser moved that the meeting now be adjourned. CARRIED 168/13

10:06 p.m.

Mayor

Administrator