

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, June 18, 2012 IN THE SHIELDS
COMMUNITY CENTRE at 7:30pm.**

1. Attendance: Mayor Eldon Mackay, Aldermen Kristine Larson, Dennis Robson, and Dwayne Heidt. Administrator Jessie Williams. One seat vacant.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

Larson moved that the resignation from Doreen Thiessen be accepted. CARRIED 126/12

3. Delegation:

Presentation from Pat Jarvis regarding Council policy for hall rentals for meetings of 3 hours or less by government bodies. Hall Committee to forward recommendations regarding hall fee structure.

4. Circulation and Approval of the Minutes:

Heidt moved that the minutes of the May 14/12 regular Council Meeting be adopted as circulated.

CARRIED 127/12

5. Business from the Minutes:

A. Requests to RM for road naming & speed signs:

No response from RM – Council to proceed with plan to name road and locate portable speed signs.

Larson moved that EMO committee be contact to see if they would like to use the road naming as a fundraising opportunity, if they are not interested, the Rec Board to be contacted. CARRIED 128/12

B. Subdivision :

Heidt moved that the asking price on Lots 6, 7, 8 & 9 in Block 14 and Lot 3 in Block 12 be lowered to \$99,000 and Lot 2 in Block 12 be lowered to \$115,000. CARRIED 129/12

Letter from Strausser re as built for lot purchasers has been addressed.

Larson moved that the request from Parkinson to trade Lot 16 in Block 13 for Lot 12 in Block 13 be approved. All costs for transaction to be borne by Parkinson. \$10,000 price difference to be refunded to Parkinson. CARRIED 130/12

McArthur, Ellerington & Hovland attended to address Council regarding storage of golf equipment in old Maint building. Security of building is a concern, Insurance to be contacted regarding requirement to keep keys in vehicles in buildings.

C. Summer Student:

Ad sent to Hanley School. If no student responses by mid week - summer opportunity to be advertised in newsletter and on sign board.

D. Capital Asset Threshold:

Larson moved that a new category be added to the schedule for used vehicles - \$5000 value to be amortized over 5 years. CARRIED 131/12

E. Sunterra Development:

Meeting held June 11/12 – on site meeting to be held on Tuesday, June 19 to discuss situation at north west end of golf course.

Drawing submitted to Associated Engineering to prepare plan for drainage at north west corner. Monthly report from Wheatland suggested.

Robson moved that a letter be sent to Wheatland Homes requesting weed control on parcel adjacent to Waters Ave. CARRIED 132/12

Heidt moved that the application to MOE for a permit to address issue on northwest corner of leased land include weed control until Shields can afford to seed and irrigate the parcel as part of the golf course expansion. CARRIED 133/12

F. Road Allowance at #44 Procter:

Issue will be resolved as part of drainage plan.

6. Correspondence:

Logan	sewer charges concerns
Munisoft	change to licensing fees
Federation of Canadian Municipalities	Membership
PARCS	newsletter/workshop July 22 Elbow
M of GR	Revenue Sharing grant received - \$46,023
SUMA	Urban Voice

Heidt moved that Shields become a member of the Federation of Canadian Municipalities.

CARRIED 134/12

Robson moved that the correspondence having been read, be filed.

CARRIED 135/12

7. Financial Report:

Robson moved that the May 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. Item 560 600 190 to be clarified.

CARRIED 136/12

8. Payment of Accounts:

Mackay expressed an interest in cheque number 3538 and left the meeting, turning the chair over to Deputy Mayor Heidt.

Robson moved that cheque number 3538 in the amount of \$243.75 for bobcat work be approved.

CARRIED 137/12

Mackay rejoined the meeting & resumed the chair.

Robson moved that the remainder of the accounts totaling \$198,888.29 be approved for payment.

CARRIED 138/12

9. Committee Reports:

A. Water/Sewer – Seasonal system operating well. Sewer charges to be reviewed. Gene McWillie to be invited to discussion.

Larson moved that a letter be sent to DAWWU requesting compensation for Mann development access to Shields lift stations. 2/3 of use of north lift station is attributed to this development and a portion of the south lift station operating costs are as well.

CARRIED 139/12

B. Maintenance – drainage plan delayed by weather, written report attached. Garbage bin cost for long weekend clean up approx \$1000. parking issues – RV issued ticket for parking on Hordern. Vehicle access to PR along south development to be restricted. Baker on site can be resolved with a bobcat, some topsoil & grass seed. Annual pumping of sumps in south end to be documented.

Heidt moved that topsoil & grass seed be applied along the Mawson Dr extension at a cost of \$2000.

CARRIED 140/12

Mackay moved that a letter be sent to Banga advising that there are concerns regarding the depth of cover over the curbstop at Lot 10, Block 13 due to driveway slope. The potential for sluffing on the northside of the property which will interfere with the drainage plan needs to be addressed.

CARRIED 141/12

Larson moved that an invoice be sent to Peter Yakubowski for 14 yards of top soil at \$20/yard.

CARRIED 142/12

C. Rec Board – minutes attached. Lawn mower to be purchased. Canada Day notice to be sent by email. Park update received.

Golf – financial statement, swale – delayed by weather, plans for course required.

Heidt moved that the Council approve the sale of alcohol on the Golf Course for the August 4/12 tournament.

CARRIED 143/12

Heidt moved that Tasha Grasby be authorized to operate the gator on the golf course for the August 4/12 tournament to facilitate the sale of alcohol.

CARRIED 144/12

Hall – hall plans for kitchen reno discussed. Grant funding being sought. Still looking for weekend cleaner.

Beach – pergola finished – no insurance necessary. Use of area concerns.

D. BEST – Heidt moved that Shields contribute to the cost of the local improvement charge. (1/4 of actual levy – amount to be obtained). CARRIED 145/12

E. Docks – Heidt moved that a letter be sent to Sarich advising that dock sites are for residents only and that it has come to Council's attention that they are sharing a dock site with a non resident. Failure to comply with Council policy may result in loss of dock privileges.

F. Library – minutes attached.

G. Newsletter to go out by July 10.

Robson moved that the committee reports be adopted as presented. CARRIED 146/12

10. Unfinished Business:

A. Tax Ad:

Arrears paid no liens required.

B. Mills:

Larson moved that Council request a consultation with a litigator. CARRIED 147/12

C. Info Meeting follow up:

Toboggan hill issue with docks to be looked into.

Larson moved that the 50+ group be given a \$225 donation for serving breakfast for the Information meeting. CARRIED 148/12

D. Istifo:

Mayor Mackay to assist with composing letter regarding municipal obligation to provide commercial opportunities. CARRIED 149/12

E. CIF Grant:

Larson moved that the municipality sign the funding agreement with the Community Initiatives Fund to secure \$3000 grant funding for Intergenerations Park – fitness stations. CARRIED 150/12

11. New Business:

A. Request for Sign on Highway - to be pursued.

B. Policy for Use of Public Reserve Areas for Tent or Trailer for overnight stay:

Council to consider rec board recommendation for discussion at next meeting.

C. Application to Place Development on Public Reserve:

Larson moved that the applications for developments on the public reserve lands adjacent to 47 Procter be approved as submitted. CARRIED 151/12

D. Request to Share Info:

D & R Farms Storage site info to be provided to those seeking storage space.

E. Bylaw #5/12 to Extend the time to prepare the Audited Financial Statement:

Heidt moved that Bylaw #5/12, being a bylaw to extend the time to prepare the Audited Financial Statement be introduced and read a first time. CARRIED 152/12

Robson moved that Bylaw #5/12 be read a second time. CARRIED 153/12

Larson moved that Bylaw #5/12 be given three readings at this meeting.

CARRIED UNANIMOUSLY 154/12

Heidt moved that Bylaw #5/12 be read a third time and adopted. CARRIED 155/12

F. Golf Cart Bylaw:

Highway Traffic Board looking into if Bylaw is valid. CARRIED 156/12

G. Development Permits:

Larson moved that the development Permit application for an addition to the house at 3 Mawson be approved. CARRIED 157/12

Larson moved that the development Permit application for a driveway at 29 Procter be approved. CARRIED 158/12

Larson moved that the development Permit application for a driveway at 25 Procter be approved. Heidt abstained from voting. CARRIED 159/12

12. Announcements:

Next Meeting – July 16, 2012 at 7:30 p.m.

13. Adjournment:

Larson moved that the meeting now be adjourned.

CARRIED 160/12

11:24 p.m.

Mayor

Administrator

