

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, MAY 14, 2012 IN THE SHIELDS
COMMUNITY CENTRE at 7:30pm.**

1. Attendance: Mayor Eldon Mackay, Aldermen Kristine Larson, Dennis Robson, Doreen Thiessen, and Dwayne Heidt. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Larson moved that the minutes of the April 16/12 regular Council Meeting be adopted as circulated.
CARRIED 100/12

4. Business from the Minutes:

- A. Job Descriptions/Employment Agreements:**
Larson moved that the Job Description/Employment Agreement documents for the positions of Maintenance Operator, Certified Water Operator and Greens keeper be adopted as prepared and become part of the Human Resources Information Package.
CARRIED 101/12
- B. Tax Arrears** – Taxes on Lot 3, Block 2 paid in full – lien removed.
- C. Speed Signs** – Letter sent to RM – no reply.
- D. Joint Meeting with Thode** – suggestion to wait until after election.
- E. Road Naming** – Letter sent to RM – no reply.

5. Correspondence:

Crimestoppers	donation request
Laborde	boat lot taxes
Penner	boat lot taxes
Pogue	boat lot taxes
Sask Info& Priv Comm Mills	file closed

Heidt moved that letters be sent to Laborde, Penner & Pogue indicating that as the boat lots are in the same property class as the residential lots, the same base tax applies to all. There is no requirement for Council to abate any of the base tax, but a resolution was passed to abate \$300 on each boat lot. Services such as road maintenance, fire and emergency services, administration, and maintenance apply to all properties. The installation of the gate has enhanced security in this area.
CARRIED 102/12

Larson moved that the remainder of the correspondence having been read, be filed.
CARRIED 103/12

6. Financial Report:

Robson moved that the April 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.
CARRIED 104/12

7. Payment of Accounts:

Mackay expressed an interest in cheque number 3502 and left the meeting, turning the chair over to Deputy Mayor Heidt.

Robson moved that cheque number 3502 in the amount of \$227.50 for bobcat work be approved.
CARRIED 105/12

Mackay rejoined the meeting & resumed the chair.

Robson moved that the remainder of the accounts totaling \$24,204.67 be approved for payment.
CARRIED 106/12

8. Committee Reports:

A. Water/Sewer – Larson moved that an invoice for \$150 be forwarded to the owner of #3 Mawson for services to locate the curbstop. CARRIED 107/12

Seasonal system to be tested this week – email advisory to be sent out. Start date May 22, 12.
Complaints received re utility bills, pump and meter for truck fill have been ordered. KMS has paid bill for water testing in Sunterra – water consumption amount not received. Bill for South subdivision to be forwarded. 2012 audited statement from DRWU received. Lift station power bills still being discussed. Refund pending for a portion of the engineering costs for sewer line.

B. Maintenance – road quote from KMS discussed – work to be prioritized and progress monitored. Drainage complaints received. Baker has not made contact re issues. Garbage bin to be obtained for May long weekend. Road speed signs being constructed. Colony pit access to be closed & signs posted.

C. Rec Board – minutes attached.

Golf – Swale Thiessen declared an interest and left the room.

Heidt moved that a letter be sent to Wheatland Custom Homes Ltd. stating that there are two issues in the email dated May 13, 2012 which need to be addressed:

First, the swale must be completed by May 26. The stakes are in the correct locations. Failure to do so will result in Shields contacting our lawyer for further redress.

Secondly, the village requires assurance that the silt which continues to interrupt the golf course activities will be permanently stopped by May 25, 2012. Council requires that we are able to review a detailed proposal for prevention of further silt damage to our golf course prior to our May 19, 2012 public meeting at which time we expect an update from them to the community regarding this issue. Should Council not be satisfied with the detailed proposal, Council will be contacting our legal Counsel for further redress which could include Council contracting the repair and billing Wheatland Custom Homes Ltd. for same. CARRIED 108/12

Thiessen rejoined the meeting.

Donation of \$1000 for trees has been received.

Thiessen moved that the Golf Committee be authorized to alter the Shields logo for use on Golf Course signage. CARRIED 109/12

Hall – interested person for cleaning job. More info to be obtained.

D. BEST – Larson moved that the \$32/assessed owner levy be approved as per board recommendation. CARRIED 110/12

E. Docks – site for Reschney approved, Site for Klassen being sought. Issue with shared dock at bottom of Waters being resolved.

F. Library – minutes attached.

Larson moved that the committee reports be adopted as presented. CARRIED 111/12

9. Unfinished Business:

A. Lot 1, Block 10 – shed removed from municipal property.

B. Subdivision – deficit list received – work underway. Issues discussed. Brush beside Bangas to be looked at.

Heidt moved that a letter be sent to Associated Engineering requesting that the manholes be brought to street level. CARRIED 112/12

C. Shelter – Inspection done – deficiency list to be dealt with.

D. Summer Student – grant approved for 12 weeks. Post Secondary student being sought.

10. New Business:

A. Truck Package Policy – Robson moved that the package policy with Cherry Insurance be renewed – cost \$79. CARRIED 113/12

B. Bylaw #4/12 to amend the Water Use Bylaw

Larson moved that Bylaw #4/12, being a bylaw to amend Bylaw #6/07 be introduced and read a first time. CARRIED 114/12

Thiessen moved that Bylaw #4/12 be read a second time. CARRIED 115/12

Robson moved that Bylaw #4/12 be given three readings at this meeting.

CARRIED UNANIMOUSLY 116/12

Heidt moved that Bylaw #4/12 be read a third time and adopted. CARRIED 117/12

C. Election – Heidt moved that if required, the advance poll be held on Tuesday, July 17, 2012 from 7 to 9 pm. CARRIED 118/12

Larson moved that election officials be paid \$200 for election work. CARRIED 119/12

D. Gas Tax Agreement – Larson moved that the Gas Tax Agreement amendment be signed. CARRIED 120/12

E. Capital Asset Threshold – to be discussed next meeting.

F. Development/Building Permits – Heidt moved that the development Permit application and the building permit application for a garage at 15 McCordick and a fence and decks at 11 McCordick be approved. CARRIED 121/12

Thiessen declared a conflict of interest in the next item of business and left the room.

G. Sunterra Development and Service Agreement – Heidt moved that an “in person” meeting be called for June 11 or 12, 2012 to review the Development and Service Agreement and discuss outstanding time lines, and that Wheatland Custom Homes Ltd. be reminded that the Development and Servicing Agreement requires a payment of \$37,976.82 for the remainder of the first 8 lots in Phase 1 as per Schedule “F” Off Site Fees (Section 5.10) by July 1, 2012. CARRIED 122/12

Thiessen rejoined the meeting.

H. Authorized Access to CRA – Larson moved that Administrator Williams be authorized to discuss Shields information with CRA. CARRIED 123/12

I. Road Allowance Alteration – Robson moved that a letter be sent to the owner of # 44 Procter indicating that it appears that they have done landscaping to alter the road allowance adjacent to their property. The property line is to be marked and they are to consult with Council regarding the restoration that needs to occur to mitigate any erosion issues which are ultimately going to occur when it rains. As they have filled in the ditch, drainage concerns are urgent. Their immediate attention to this matter is expected and any further action must be approved by Council decision. CARRIED 124/12

11. Announcements:

Next Meeting – June 18, 2012 at 7:30 p.m.

12. Adjournment:

Thiessen moved that the meeting now be adjourned. CARRIED 125/12

10.12 p.m.

Mayor

Administrator