

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, APRIL 16, 2012 IN THE SHIELDS  
COMMUNITY CENTRE at 7:30pm.**

**1. Attendance:** Mayor Eldon Mackay, Aldermen Kristine Larson and Doreen Thiessen, and Dwayne Heidt. Administrator Jessie Williams. Absent Dennis Robson.

**2.** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

**3. Circulation and Approval of the Minutes:**

Thiessen moved that resolution #59/12 be amended to reflect an average monthly hours of 176 and monthly wage of \$2816. CARRIED 64/12

Larson moved that the minutes of the March 19/12 regular Council Meeting be adopted as circulated. CARRIED 65/12

**4. Business from the Minutes:**

**A. Job Descriptions/Employment Agreements:**  
– in progress.

**B. Tax Arrears** – Heidt moved that the administrator be authorized to proceed with request to Mediation Board for title on Lot 3, Block 2. CARRIED 66/12

**C. Subdivision Ads** – Postcard Portables – monthly basis.  
Thiessen moved that Homes and Land be notified that we are terminating our ad effective with the July issue. CARRIED 67/12

**D. Budget –Base tax bylaw #3/2012** – Heidt moved that Bylaw #3/12, being a bylaw to set the base tax be introduced and read a first time. CARRIED 68/12

Larson moved that Bylaw #3/12 be read a second time. CARRIED 69/12

Thiessen moved that Bylaw #3/12 be given three readings at this meeting. CARRIED UNANIMOUSLY 70/12  
Heidt moved that Bylaw #3/12 be read a third time and adopted. CARRIED 71/12

Larson moved that the 2012 Operating Budget be adopted with revenue of \$510,894, expenses of \$508,950, and surplus of \$1,944. The capital Budget be approved with planned expenses of \$18,675. Base tax of \$650 for residential and \$850 for commercial, mill rate of 2. CARRIED 72/12

Larson moved that a \$300 tax abatement be applied to all boat lots. CARRIED 73/12

Larson moved that excess golf funds be reserved for capital projects. CARRIED 74/12

Thiessen moved that the office rent be increased to \$50/month effective April 1/2012. CARRIED 75/12

Thiessen declared an interest in the next item of business and left the Council chambers.

Larson moved that a letter be sent to Wheatland Homes indicating that Council will not be granting an abatement on taxes for Sunterra Ridge. CARRIED 76/12

Thiessen rejoined the meeting.

**5. Correspondence:**

Municipal Govt	Gas Tax Grant
SUMA	Recycling grant/ membership info
Larson moved that the correspondence having been read, be filed. <span style="float:right"><u>CARRIED 77/12</u></span>	

**6. Financial Report:**

Heidt moved that the March 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 78/12

**7. Payment of Accounts:**

Thiessen moved that the accounts totaling \$41,835.59 be approved for payment. CARRIED 79/12

## 8. Committee Reports:

**A. Water** – Len Shumaker of SWA to be contacted re new plan for seasonal irrigation system. Sunterra seasonal irrigation system plan to be developed. SMB has suggested a multi year rate policy. DRWU to be contacted re water system info.

Larson moved that a pump for the truck fill be installed. CARRIED 80/12

**B. Sewer** – power bill at lift station to be questioned.

Larson moved that the bill for sewer use be based on January – March consumption.

CARRIED 81/12

**C. Maintenance** – road quotes – more required. Fuel tank to be removed. Report to be circulated. Thiessen moved that the village purchase a 2004 EZ-GO Utility Vehicle (serial number 2575488) from Guertin Equipment for \$3500 plus taxes.

CARRIED 82/12

Heidt moved that the truck and trailer owned by Eldon Mackay be stored in the area beside the maintenance building in exchange for use of same to haul municipal materials. CARRIED 83/12

**D. Garbage** – rates to stay at \$15. May need to be increased. Biweekly collection be looked into.

**E. Rec Board** – minutes attached. Constitution signed. Siding on recycle building discussed – not in budget. Speed limit sign recommendation received.

Heidt moved that a grant of \$1000 be given to the Rec Board for Shields' Day activities.

CARRIED 84/12

**Golf** – verbal committee report by Thiessen, swail start date to be determined.

Heidt moved that a cart fee of \$25/season or \$5/day be implemented.

CARRIED 85/12

Thiessen moved that the number of discounted day passes available per season pass holder be 10.

CARRIED 86/12

Larson moved that the cutoff for \$100 season passes be July 1/2012. Thereafter the fee is \$125 – no exceptions.

CARRIED 87/12

Thiessen moved that the Greenskeeper – Linda Ellerington be recalled as of March 31, 2012 – part time hours until April 16/12.

CARRIED 88/12

**Hall** – weekend cleaning employee ad to be placed in newsletter. Deck plans to be prepared.

**E. BEST** – 2012 levy amount - \$32/assessed owner.

**F. Newsletter** – items to be submitted by April 20.

**G. RCMP** – verbal report by Thiessen.

**H. Docks** - Meeting with MOE to be requested to discuss proposed multi unit dock at north end of village.

Larson moved that the committee reports be adopted as presented.

CARRIED 89/12

## 9. Unfinished Business:

**A. Speeding** – reply to be sent to complainant, portable signs to be constructed.

Heidt moved that a letter be sent to the RM of Dundurn requesting permission to locate portable signs along grid road.

CARRIED 90/12

**B. Transfers to/from reserves-** Larson moved that the following transfers for 2011 be approved:

Beach Committee	(\$1294.83)
Playground Committee	\$2804.88
Tree Committee	\$100.00 (donation)
	\$4232.00 (work performed)
Local Improvement Reserve	(\$63,148.22)
Water Reserve	\$2,000.00
Parks & Recreation Reserve	\$3,425.26

CARRIED 91/12

**C. Flaman** – Thiessen moved that the service agreement with Flaman be signed as amended.

CARRIED 92/12

**10. New Business:**

**A. School Mill Rate** – Larson moved that the legislated school mill rates of 9.51 for residential and 12.25 for commercial be authorized for collection. CARRIED 93/12

**B. Annual Info Meeting** – May 19 – 10 – 12. Free Breakfast – 8 – 9:30.  
Pat Jarvis volunteered to arrange for breakfast service – donation to be given to designated group.

**C. Strausser letter** – Larson moved that a response be sent to Strausser indicating that the engineer has indicated that the sewer line install was not non- standard and they should discuss same with their contractor. CARRIED 94/12

**D. Zoning Appeals Board** – Heidt moved that Kendra Bessey, Judy Rathie & Garry Hovland be reappointed to the Zoning Appeals Board. (term expires 2015) CARRIED 95/12

Larson moved that Lorna Ledoux and Colton Reschny be appointed to the Zoning Appeals Board. CARRIED 96/12

**E. Joint Meeting with Thode** - proposed for early June.

**F. RM Letter** – Larson moved that a letter to be sent to the RM asking for permission to name the grid road on the west side of Shields. CARRIED 97/12

**G. Development Permit** – Larson moved that the development Permit application for a permanent water line and natural gas installation at 25 McMillan be approved. CARRIED 98/12

**11. Announcements:**

Next Meeting – May 14, 2012 at 7:30 p.m.

**12. Adjournment:**

Heidt moved that the meeting now be adjourned. CARRIED 99/12

10.00 p.m.

\_\_\_\_\_Mayor

\_\_\_\_\_Administrator