

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, MARCH 19, 2012 IN THE SHIELDS  
COMMUNITY CENTRE at 7:30pm.**

**1. Attendance:** Mayor Eldon Mackay, Aldermen Dennis Robson, and Dwayne Heidt. Administrator Jessie Williams. Absent Kristine Larson and Doreen Thiessen.

**2.** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

**3. Circulation and Approval of the Minutes:**

Robson moved that the minutes of the January 16/12 regular Council Meeting be adopted as circulated.  
CARRIED 41/12

**4. Business from the Minutes:**

**A. Blackstrap Regional Planning Commission**

– Letter received from RM – Mackay to respond.

**B. List of Lands in Arrears** – Heidt moved that the List of Lands in Arrears be published in the Country Press. Those properties with less than ½ of last years levy outstanding to be omitted.

CARRIED 42/12

Heidt moved that the payment proposal from the owner of Lot 15 in Block 8 be accepted.

CARRIED 43/12

**C. Bylaw #2/12** - Robson moved that Bylaw #2/12, a bylaw to provide for a mail in ballot voting system, be read a second time.

CARRIED 44/12

Heidt moved that Bylaw #2/12, a bylaw to provide for a mail in ballot voting system, be read a third time. and adopted.

CARRIED 45/12

**5. Correspondence:**

Municipal Govt	2012 Revenue Sharing Grant increased
Insurance	info re Special Events
SAMA	2013 revaluation

Robson moved that the correspondence having been read, be filed.

CARRIED 46/12

**6. Financial Report:**

Heidt moved that the February 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 47/12

**7. Payment of Accounts:**

Robson moved that the accounts totaling \$15,401.52 be approved for payment. CARRIED 48/12

**8. Committee Reports:**

**A. Water** – Heidt moved that the Annual Drinking Water Quality Assurance/Quality Control Policy be approved as amended.

CARRIED 49/12

Heidt moved that Council prepare a seasonal irrigation plan for Sunterra and set up a meeting to discuss.

CARRIED 50/12

Water curbstops to be inspected for access. Bill for Sunterra water testing to be forwarded to KMS .

Heidt moved that the basic water and sewer charge be billed out ½ each in April and October.

CARRIED 51/12

**B. Sewer** – dump site on site meeting held. Report on file.

**C. Maintenance** – no report.

**D. Rec Board** – minutes attached. Constitution not returned.

Heidt moved that Ron Evans, John Hill and Kendra Harrison (term to expire Dec 2012) and Murray McArthur, and Aimee Haynes (term to expire Dec 2013) be appointed to the Rec Board

CARRIED 52/12

**Golf:** season start date to be determined by Golf Committee. Council to meet with committee to discuss 2012 budget. Policy on how many discount day passes can be purchased to be discussed. July 1 cutoff date for \$100 season passes to be confirmed.

Robson moved that Sunterra be provided with day passes for distribution. Invoice to be forwarded for passes returned in green fees box at \$10 each. CARRIED 53/12

Robson moved the appointment of Murray McArthur, Gary Hovland, Phil Sarich, Kam Barteski and Doreen Thiessen (Council rep) to the golf committee. CARRIED 54/12

**E. BEST** – 2012 levy amount still not available. Funds reserved from lot sales may be used as contribution to fire hall expansion.

**F. Docks** - Rechny application received.

**G. Storage Site** – Heidt moved that Harpell be allowed to retain space until renewal date. CARRIED 55/12

Heidt moved that the committee reports be adopted as presented. CARRIED 56/12

## 9. Unfinished Business:

**A. Job Descriptions – Employment Agreements** – pending.

Heidt moved that the administrator's working hours be increased to 105 of a potential 140 per month. Effective April 1, 2012 monthly salary to be \$2550. CARRIED 57/12

Robson moved that the maintenance operator salary be increased to \$16/hour based on 172 average - \$2752/month effective April 1, 2012. Possible reduction of hours from December 1 to April 1 (30 hours/week) to be discussed. CARRIED 58/12

Robson moved that the greenskeeper salary be increased to \$16/hour based on 172 average - \$2752/month effective April 1, 2012. CARRIED 59/12

\*amended 176 hours/\$2816/month. #64/12

**B. Baker letter** – Brenda Baker to be contacted re meeting with Heidt & Klassen to discuss road allowance.

**C. Heart & Stroke Grant Application** – not approved.

**D. Lot 3, Block 2 – Tax Arrears** – reminder sent – resolution to proceed at next meeting if taxes not paid.

**E. 2011 Audit** – pending financial statements for DAWWU and DRWU.

**F. Subdivision ads** – Postcard Portables to be contacted re not renewing for 1 year term and cost to rent monthly.

**G. Budget Meeting** – 9 am March 24 in Shields Hall. Meeting with Golf Committee at 8???

## 10. New Business:

**A. Development /Building Permit** – Heidt moved that the development and Building Permit applications for 17 McCrimmon be approved. CARRIED 60/12

**B. May Meeting Date** – Robson moved that the regular Council meeting for May be moved to May 14. CARRIED 61/12

**C. Sunterra – Tax Abatement Request** – Heidt moved that the letter from Sunterra be received for consideration. CARRIED 62/12

**D. Subdivision** – Sask Energy to be contacted re schedule.

## 11. Announcements: -

Next Meeting – April 16, 2012 at 7:30 p.m.

## 12. Adjournment:

Heidt moved that the meeting now be adjourned. CARRIED 63/12  
9:59 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator