

MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF SHIELDS HELD MONDAY, FEBRUARY 20, 2012 IN THE SHIELDS COMMUNITY CENTRE at 7:30pm.

1. Attendance: Mayor Eldon Mackay, Aldermen Dennis Robson, Kristine Larson, and Doreen Thiessen. Administrator Jessie Williams. Absent Dwayne Heidt.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

3. Circulation and Approval of the Minutes:

Larson moved that the minutes of the January 16/12 regular Council Meeting be adopted as circulated.
CARRIED 16/12

4. Business from the Minutes:

A. Blackstrap Regional Planning Commission

– Thode and Shields to call another meeting.

B. Mills – written report attached.

Larson moved that Council advise Mr. Mills that his feed back and updates have been taken under advisement with appreciation. Further reference to ground water can be obtained from SRC.

CARRIED 17/12

C. Building Inspector – potential candidate has been contacted to fill position upon Hiebert retirement.

D. Assessment Roll – roll open March 2 – April 2 (pending).

5. Correspondence:

South Sask River Watershed Stewards Info pkg
Thiessen moved that the correspondence having been read, be filed.

CARRIED 18/12

6. Financial Report:

Thiessen moved that the January 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 19/12

7. Payment of Accounts:

Robson moved that the accounts totaling \$146,674.94 be approved for payment. CARRIED 20/12

8. Committee Reports:

A. Water – reports reviewed for updates.

Robson moved that the Waterworks rate policy be amended to reflect a \$250 base fee.

CARRIED 21/12

Thiessen moved that the Annual Drinking Water Quality & Control report be adopted as prepared.

Distribution to be done with water billing & posted on website.

CARRIED 22/12

Inspection done – non compliance re daily testing noted.

DRWU request for pumphouse key discussed.

Seasonal system review not done yet.

Larson moved that a letter be sent to the owners of #3 Mawson advising that it appears that the location of the curstop is unascertainable due to landscaping and that as it is necessary to locate same to turn off water to prevent further issues due to flooding from broken line in the residence, the cost to locate and access the curbstop will be billed to them upon completion of undertaking. CARRIED 23/12

B. Sewer – dump site issues discussed. Excessive power consumption discussed. Manhole to be secured. DAWWU borrowing discussion pending.

Robson moved that the Agreement with Heagy be signed.

CARRIED 24/12

Letter to be sent with copy of agreement stressing requirement to comply with dumping protocol.

Manhole not to be used for discharge of effluent.

C. Maintenance – schedule for 2012 holidays requested from Klassen. 2012 holidays to be paid out if not taken by October 1, 2012.

D. Rec Board – no minutes. No report from fundraiser. Planning to be discussed. CIF grant app to be prepared for playground funding.

E. BEST – 2012 levy amount not available at this time.

F. BEO – Thiessen moved that the agreement for services from Flaman Investigation for the period of April 15/12 to October 15/12 be signed. CARRIED 25/12

G. Library – minutes, funding request – deferred to budget.

Thiessen moved that the committee reports be adopted as presented. CARRIED 26/12

9. Unfinished Business:

A. Website Advertising – not pursuing at this time.

B. HR Update – no report at this time.

C. Budget meeting date – March 24 (alternate March 31) 9 a.m.

10. New Business:

A. Water & Sewer Rates Bylaw

Larson moved that Bylaw #1/12, being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of the sewer be introduced and read a first time. CARRIED 27/12

Thiessen moved that Bylaw #1/12 be read a second time. CARRIED 28/12

Robson moved that Bylaw #1/12 be given three readings at this meeting. CARRIED UNANIMOUSLY 29/12

Thiessen moved that Bylaw #1/12 be read a third time and adopted. CARRIED 30/12

B. Sign Rental – Robson moved that the sign board owned by Shields is for municipal (community info) purposes only. CARRIED 31/12

C. List of Lands in Arrears – Robson moved that those on the List of Lands in Arrears be contacted requesting payment by March 15, 2012 or their property may be included on the List of Lands in Arrears to be advertised. CARRIED 32/12

D. Correspondence from Biss - Robson moved that a letter be sent to Mr. Biss indicating that no rocks may be placed on the municipal lands adjacent to lots 1 & 2, in Block 6. A development permit application may be filed to locate a rock on private lands. Council has determined that there is currently signage in place - speed limit, warning of T intersection ahead, and the danger sign shape noting dead end with arrows pointed in appropriate directions, and any further restrictions to roadway may not be in the interest of providing larger vehicles (moving trucks, larger school buses, etc.) room to turn. CARRIED 33/12

E. Lot Offers Deposit – Larson moved that a \$10,000 deposit will accompany all offers to purchase for properties in the new subdivision. CARRIED 34/12

F. Hall Rent – Thiessen moved that the Resort Village of Thode and other government bodies may rent the Shields Hall for meeting purposes (max 3 hours) at a fee of \$100. CARRIED 35/12

G. Summer Student Grant – Robson moved that application be submitted for a summer student to work 40 hour weeks for 16 weeks starting on May 7, 2012 at a wage of \$10.50/hour. Duties to include green space maintenance (parks, beach area, golf course), golf tournament assistance, marshalling of golf course, porta potty maintenance, operation of municipal power equipment, maintenance of municipal equipment and buildings. CARRIED 36/12

H. Employee Averaging of Hours permits – Robson moved that averaging of hours permits for monthly averaging be submitted to Sask Labour for Maintenance and Golf Course employees. CARRIED 37/12

I. Mail In Ballot Bylaw – Robson moved that Bylaw #2/12, a bylaw to provide for a mail in ballot voting system, be introduced and read a first time. CARRIED 38/12

J. Development /Building Permit – Larson moved that the development and Building Permit applications for 23 McMillan be approved. CARRIED 39/12

K. Position with Utility Boards – brief discussion re responsibilities.

11. Announcements: -

Next Meeting – March 19, 2012 at 7:30 p.m.

12. Adjournment:

Thiessen moved that the meeting now be adjourned. CARRIED 40/12
10:25 p.m.

Mayor

Administrator