

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, NOVEMBER 19, 2012 IN THE
SHIELDS COMMUNITY CENTRE at 7:30pm.**

1. Attendance: Mayor Eldon Mackay, Councillors Dwayne Heidt, Kendra Bessey, Grace Strasser and Cheryl Robson. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Strasser moved that the minutes of the October 28/12 regular Council Meeting be adopted as circulated. CARRIED 261/12

4. Business from the Minutes:

A. Subdivision - Reg Kotlar to be invited to Dec 17/12 Council meeting to discuss lot prices.
- invoice for SaskEnergy received - SaskPower pending - \$84,000.

B. MOE - Leased Land restoration - on hold until spring.

C. Mills - Seasonal water line map received - portion around McCordick to be sent to Mills.

D. Policy for delegations to Council meetings - Bessey moved that as Council is ready to receive input at Council meetings from ratepayers of Shields, and other groups or individuals. Input could be feedback concerning actions already taken by Council, suggestions regarding actions recommended to Council or requests for support from Council. The following process shall be adopted as policy:

Delegations Procedures

Delegations notify Administrator 7 days in advance of Council Meeting that they will be presenting. Delegations prepare and send a written presentation to Administrator 7 days prior to the meeting. The written presentation ensures all members of Council receive the same input. Where possible, recommendations for specific action by Council should be included in presentation. The written material should indicate who prepared, date, home phone number or email address.

Delegations shall be allowed 5 minutes for their presentation.

Discussion and questions will be allowed additional time as decided by the chairperson.

Delegations with more than one individual involved shall appoint a "spokesperson" to deliver the entire presentation. He/she may ask the delegation if there is anything they have missed and ask permission of the chairperson to continue on to include any missed items.

Council Procedures

Council may choose to deal with the issue at the meeting or address at the next meeting of Council.

CARRIED 262/12

E. Auditor - Robson moved that Council engage the services of Twigg and Company for 2012 audit services. A letter is to be sent to Ross Breen thanking him for his past services and indicating that Council has chosen to dispense with his services. CARRIED 263/12

F. RM Road Maintenance - no response to our letter.

5. Correspondence:

RM of Dundurn

Sask Ministry of Parks, Culture & Sport

SUMA

meeting re Blackstrap

Park Advisory Board

convention info/Newly Elected Info

Strasser moved that the correspondence having been read, be filed.

CARRIED 264/12

6. Financial Report:

Heidt moved that the October 2012 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 265/12

7. Payment of Accounts:

Mayor Mackay declared an interest in cheque #3721 in the amount of \$195 for Bob cat work and left the meeting turning the chair over to Deputy Mayor Heidt.

Robson moved that Cheque #3721 in amount of \$195 be approved for payment. CARRIED 266/12

Mayor Mackay rejoined the meeting and resumed the chair.

Heidt moved that the remainder of the accounts totaling \$57,956.2441,025.10 be approved for payment.

CARRIED 267/12

8. Committee Reports:

A. Water/Sewer –

Bessey moved that the \$500 fine portion of the invoices sent to the owners of 7 McCrimmon & 36 Mawson Drive be canceled. CARRIED 268/12

Mackay moved that WHEREAS the Resort Village of Shields, in addition to Phase 1 subscribers have no increased level of service from the Dundurn Rural Water Utility and . . .

WHEREAS the Dundurn Rural Water Utility is currently within the construction of their Phase 3 expansion program under the BCF-CC , thus incurring operating expenses, inclusive of administration, maintenance and Board Management due specifically to that project and . . .

WHEREAS the operations budget approved by the Board includes the scheduled 7% increase from the former SaskWater Corporation, in addition to a 9% increase for increased operations overhead and . . .

WHEREAS there is no appreciable increase in servicing costs for the Phase 1 subscribers, then . . . We request a thorough substantiation of the 9% increase in water cost to be levied on the Phase 1 subscribers of the Dundurn Rural Water Utility. CARRIED 269/12

Complaints regarding Sewer charges - Charges to be looked at with budget preparation process. Minutes from the DAWWU AGM received.

B. Maintenance – Heidt moved that John Koch be offered the position of snow removal staff at \$25/hour. CARRIED 270/12

Klassen evaluation to be done.

C. Rec Board – Minutes attached. Constitution questions addressed.

Golf – financial statement reviewed..

Heidt moved that a reserve for \$4000 be set up for Golf Course expansion. CARRIED 271/12

Hall – minutes, down sized grant application submitted.

Trees/Parks - proposal for pump house area received.

D. BEST –Heidt moved that a letter be sent to Glen Cline thanking him for his commitment to the Memory Tree project. CARRIED 272/12

E. Docks - transfer of dock site for Allana Biss to her son approved.

F. Website - site has been shut down pending malware cleanup.

Bessey moved that the committee reports be adopted as presented. CARRIED 273/12

9. Unfinished Business:

A. Subdivision Sign - Relocation of sign to be looked at.

B. Email List - non residents may be added.

10. New Business:

A. Bylaw #9/12 - Heidt moved that Bylaw #9/12, being a bylaw to recover protective service costs be introduced and read a first time. CARRIED 274/12

Robson moved that Bylaw #9/12 be read a second time. CARRIED 275/12

Bessey moved that Bylaw #9/12 be given three readings at this meeting.

CARRIED UNANIMOUSLY 276/12

Strasser moved that Bylaw #9/12 be read a third time and adopted. CARRIED 277/12

B. Development Permits - Bessey moved that the development permit for a water line installation at 65 Procter and a house at 9 Willow View Court. CARRIED 278/12

C. Country Press Seasons Greetings - not interested.

D. Children's Christmas Party - Strasser moved that a \$200 donation be given to support the Children's Christmas Party. CARRIED 279/12

E. Strasser moved that a letter be sent to the RM of Dundurn indicating that our position has not changed regarding Blackstrap Provincial Park & that Shields is devoting our energies towards the Park Advisory Group so that Blackstrap Provincial Park can realize its potential. CARRIED 280/12

F. Park Advisory Board - Robson moved that Eldon Mackay be appointed as the delegate to this Board with Dwayne Heidt appointed as the alternate. CARRIED 281/12

11. Announcements:

Next Meeting December 17/12 at 7:30 p.m.

12. Adjournment:

Strasser moved that the meeting now be adjourned. CARRIED 282/12

10:20 p.m.

Mayor

Administrator

