

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, August 15, 2011 IN THE SHIELDS
COMMUNITY CENTRE at 7:30pm.**

1. Attendance: Mayor Eldon Mackay, Aldermen Dwayne Heidt, Dennis Robson and Doreen Thiessen.
Administrator Jessie Williams. Absent Alderman Kristine Larson.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

3. Circulation and Approval of the Minutes:

Thiessen moved that the minutes of the July 18/11 regular Council Meeting be adopted as circulated.

CARRIED 202/11

3a. Delegation :

Nelson Urteaga addressed Council re plans to expand business to include a lounge, parking area in front along Waters & possibility of connecting to sewer line.

4. Business from the Minutes:

A. South Subdivision - access road construction plans pending.

Lot sales – 1 completed, 1 pending, 5 deposits in place, no new sales.

Ad with Homes and Land reviewed.

Postcard Portables sign location to be reviewed.

Robson moved that the Acknowledgement of Construction Ready Status document for Lot 10, Block 13, be signed.

CARRIED 203/11

Robson moved that no extension be granted to KMS to extend the construction date for the subdivision to October 31, 2011 instead of September 1, 2011.

CARRIED 204/11

B. Lot 13, Block 4 –taxes paid in full.

C. Private Developments on Public Reserve Lands:

Public lands to be looked at and list made of all encroachments. Plan to deal with at next meeting.

D. Daviduik letter – Heidt moved that a response be sent indicating that as per previous discussions, the drainage plan will soon be completed.

CARRIED 205/11

E. Mills – Letter sent from solicitor re continued harassment.

- Approximate costs incurred to date \$5000+.

Heidt moved that a letter be sent to James & Yvonne Mills regarding leaking holding tank and repair of same.

CARRIED 206/11

F. Planning Meeting - Verbal report from Mackay. RM of Dundurn requesting advice on lake access, docks, and permitting.

G. Boat on Lake Access – no reply.

H. 19 Procter Grass – Will get someone to cut.

5. Correspondence:

SUMA

Recycling grant - \$46.75

Thiessen moved that the correspondence having been read, be filed.

CARRIED 207/11

6. Financial Report:

Thiessen moved that the July 2011 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 208/11

7. Payment of Accounts:

Heidt moved that the accounts totaling \$37,970.96 be approved for payment.

CARRIED 209/11

8. Committee Reports:

A. Water – rate increase approved – effective April 1, water is \$5.50/cm.

- Truck fill needs to be adjusted. Volume difference at meters being looked into.

Heidt moved that Trevor Richmond be appointed as interim back up water operator.

CARRIED 210/11

Heidt moved that the \$20 penalty added to the water charges for 11 Procter be reversed. (mail strike)

CARRIED 211/11

Seasonal water system – roots to be removed from well tomorrow. Filter boxes to be checked.

DRWU – WSA concerns being addressed. Bylaw pending re revised agreement.

B. Sewer – Trevor Richmond looking into possibility of being cert op for collection line.

Waste Water Course info to be obtained.

C. Maintenance – dust control applied. Drainage quote coming for McCordick, Hordern, Procter, McMillan, McCrimmon & Waters – will be forwarded by email. Fuel tank to be installed soon. McCordick alley drainage has not been done yet.
 Heidt moved that KMS be granted permission to pump water from Sunterra onto Waters Ave drainage ditch. CARRIED 212/11

D. Rec Board – minutes. TIP fund project questioned.

Golf – 195 memberships to date. Financial statement, sediment on course. Verbal report from Thiessen.

Hall – lights installed. Job description to be prepared for caretaker position.

Trees – Thiessen moved that the Tree Policy as presented be adopted. CARRIED 213/11

E. Docks – applications approvals to be sent out soon.

F. BEO – no report. Process for obtaining info for license plates.

G. BEST – letter from Thode re capital allocations.

H. EMO – report attached.

Robson moved that the committee reports be adopted as presented. CARRIED 214/11

9. Unfinished Business:

A. Public Reserve Agreements – Council to review decks for possible inclusion on permitted list.

B. Sunterra – Issues respecting drainage to be acted upon with urgency. The plan for surface water routing through the golf course to be approved by Council and MOE. It is suggested that a drainage swale be established for the routing of surface runoff through the golf course to the small pond on the golf course. Council will await the plan recommendation from Wheatland Homes and Associated Engineering prior to granting approval and forwarding same to MOE for final approval.

Heidt moved that recommendations from the August 6, 2011 Planning meeting respecting drainage be acted upon as soon as possible. The plan for surface water routing needs to be approved by Council and that there be a drainage swale established for routing surface runoff through the golf course to the small pond on the golf course. Associated Engineering is to review and recommend a plan to Wheatland Homes and the Resort Village council for approval. CARRIED 215/11

Heidt moved that subject to approval by MOE and other governing bodies, the Resort Village of Shields approves the connection to the water line on Procter Dr. CARRIED 216/11

Robson moved that the recommendations from the August 6, 2011 Planning meeting for the construction of the access of Sunterra Drive to Waters Avenue be approved subject to detailed plan for culverts, fire hydrant /valve relocation and drainage routing. CARRIED 217/11

10. New Business:

A. Printer – Thiessen moved that a ½ interest in a new printer at a cost of \$149.60 be approved. CARRIED 218/11

B. Boat Lot Tax Abatement – Owner of Lot 5, Block A has requested tax abatement consideration for future years.

C. Development Permits - Heidt moved that the Development Permit for an extended car port on Lot 19, Block 5 be approved. CARRIED 219/11

D. Campbell – water issues – Thiessen moved that a letter be set to Duncan Campbell referring his ground water concerns to SWA and SRC. CARRIED 220/11

E. Biss – pool issues – Thiessen moved that the Municipality compensate Jim Biss for the cleaning of his pool (\$481.50) and water used to do so (\$39.33) - action required due to silt from construction across Procter. CARRIED 221/11

F. Building Permits – Heidt moved that the building permit for a house on Lot 5, Block 16 be approved as per Building Inspector recommendation. CARRIED 222/11

Robson moved that the building permit applications for a house on Lot 1, Block 14 and a house on Lot 10, Block 13 be approved subject to approval by Building Inspector. CARRIED 223/11

11. Announcements: - next meeting – September 19, 2011 @ 7:30 p.m. in the Shields Community Centre.

12. Adjournment:

Heidt moved that the meeting now be adjourned. CARRIED 224/11

10:32 p.m.

 Mayor

 Administrator

