

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, JULY 18, 2011 IN THE SHIELDS
COMMUNITY CENTRE at 7:30pm.**

1. Attendance: Mayor Eldon Mackay, Aldermen Dwayne Heidt, Kristine Larson, Dennis Robson and Doreen Thiessen. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

3. Circulation and Approval of the Minutes:

Larson moved that the minutes of the June 20/11 regular Council Meeting be adopted as circulated.

CARRIED 167/11

Larson moved that the minutes of the June 25, 2011 special Council meeting be adopted as circulated.

CARRIED 168/11

4. Business from the Minutes:

A. Subdivision: - access road to be constructed on existing road allowance - pending development of Subdivision.

Larson moved that the Sales Employee agreement with Empey be concluded as of July 31, 2011.

Payment for balance of trailer rental - \$1500 to be forwarded.

CARRIED 169/11

Heidt moved that the Acknowledgement of Construction Ready Status document for Lot 1, Block 14, be signed.

CARRIED 170/11

Associated Engineering to be advised that the swale on the easement beside Lot 10, Block 13 should be constructed to contain drainage to the easement area.

B. Lot 13, Block 4 – property owner has advised that taxes will be paid in full by August 15, 2011.

C. Road Sign for North Grid – has been ordered. RM to be contacted re visibility of Name sign along old highway (beside Hueser house).

D. Dog Bylaw – Heidt moved that Bylaw #3/11, being a Bylaw to Provide for the Regulation and Control of Animals be introduced and read a first time.

CARRIED 171/11

Robson moved that Bylaw #3/11 be read a second time.

CARRIED 172/11

Thiessen moved that Bylaw #3/11 be given three readings at this meeting.

CARRIED UNANIMOUSLY 173/11

Robson moved that Bylaw #3/11 be read a third time and adopted.

CARRIED 174/11

E. 31/33 McCrimmon – Heidt moved that Section 406 of the Municipalities Act be used to enforce removal of the shed and deck located on municipal lands if personal contact is not effective.

CARRIED 175/11

F. Trailer on Mountainview Trail Park - Larson moved that as the village has provided a storage site with 28 spots, there are no plans to provide additional storage sites at this time. Mountainview Trail has been designated as a park and will not be used to store vehicles.

CARRIED 176/11

G. Commercial Property – MacKay & Larson met with the owner of Lots 3 & 4 in Block 3 to discuss plans for commercial development of this property. There are no plans at this time, and the property will no longer be used as a residence,

H. Reports Policy - Larson moved that electronic retrieval of documents will be invoiced at \$80 per event. Hardcopy archived documents will be retrieved at \$50 per hour.

CARRIED 177/11

I. Council Remuneration – Heidt moved that the compensation for Council Supervision be increased to \$20/hour.

Recorded Vote Requested. Heidt, MacKay, Thiessen & Robson in Favor, Larson opposed.

CARRIED 178/11

J. Daviduik Letter – insurer looking at.

5. Correspondence:

PARCS
SUMA
RCMP
SUMAssure

Convention – Nov 18 & 19
Asset Management Workshop, Urban Voice
report
ballot for votes

Thiessen moved that the village vote in favor of the 4 resolutions from SUMAssure.

CARRIED 179/11

Thiessen moved that the correspondence having been read, be filed.

CARRIED 180/11

6. Financial Report:

Larson moved that the June 2011 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 181/11

7. Payment of Accounts:

Mackay expressed an interest in cheque # 3161 in the amount of \$300 for bobcat work, and left the Council chambers turning the chair over to Heidt.

Larson moved that the amount of \$300 on cheque # 3161 be approved. CARRIED 182/11

Mackay returned to the meeting & took back the chair.

Thiessen moved that the balance of the accounts totaling \$128,697.02 be approved for payment. CARRIED 183/11

8. Committee Reports:

A. Water – looping of line accommodated by connection to Sunterra development.

Robson moved that a letter to be sent to Associated Engineering expressing our disappointment that the proper approvals were not obtained from MOE prior to the installation of the water line to Sunterra across the Golf Course and that we expect that any repercussions will fall upon Associated Engineering and not the Resort Village of Shields or Wheatland Developments. CARRIED 184/11

Back up Certified Water Operator to be named. Volume difference at pump house still being looked into.

Heidt moved that a \$45 call out fee will apply to all water issues where the administrator, maintenance staff or Council is contacted to deal with an issue. CARRIED 185/11

Seasonal water line at 29 McMillan to be disconnected from building.

Heidt moved that the Resort village of Shields consult with our lawyer re process to dissolve existing DRWU board & appoint new board. CARRIED 186/11

Thiessen moved that the report from ATAP regarding the pressure test done on McCordick be accepted as received. CARRIED 187/11

B. Sewer – Costs for usage still being looked at. Certified operator for line needed. Congratulation letters from Govt dept received. Capital cost letter sent to utility – SMB approval not received yet.

C. Maintenance – dust control not done yet. Sump pumps draining on municipal lands discussed – swales to be dug to accommodate drainage. 44 Procter has removed dirt from ditch – erosion concerns to be addressed. 10 Mawson dirt in ditch discussed. Alley between McCordick & Hordern to be built up. 47/49 Procter flooding to be looked in to. Culvert cleaning to be done. RM to be contacted re drainage plan.

Heidt moved that a 500 gallon fuel tank be purchased from Millsap Fuels and located beside maintenance building. CARRIED 188/11

D. Rec Board – no minutes.

Golf – 194 memberships to date. Financial statement, part time position to be advertised in Sask Jobs. Long range plans to be discussed with golf committee.

Thiessen moved that the municipality approves the sale of alcohol on the golf course during the July 30/11 golf tournament. CARRIED 189/11

Thiessen that the proposal to amend the budget to include the purchase of pumps, etc to draw water from the ponds t a cost of \$2345. be approved. CARRIED 190/11

Hall – lights being installed.

Trees – quotes being obtained for removal of trees beside seasonal pump house.

Larson moved that the Tree Policy as presented be taken under advisement for review. CARRIED 191/11

E. Docks – applications being processed.

F. BEO – report attached. Tickets to be issued next trip.

G. RCMP – report from Thiessen.

H. BEST – report from Heidt. Heidt moved that a letter of thanks be sent to BEST for attendance at Shields on Canada Day. CARRIED 192/11

Thiessen moved that the committee reports be adopted as presented. CARRIED 193/11

9. Unfinished Business:

- A. Tax Enforcement** – Heidt moved that tax liens be applied to the 4 properties with tax arrears. CARRIED 194/11
- B. Zoning Bylaw Amendments** – SWA looking at.
- C. Mills** – Letter of July 5/11, emails & phone calls have been addressed.
- D. Planning Meeting** – RM has called a meeting for August 8 – 4 Council members to attend.

10. New Business:

- A. Building Permit** – Heidt moved that the building permit for a deck on Lot 11. Block 8 be approved as per Building Inspector recommendation. CARRIED 195/11
- B. Development Permits** - Thiessen moved that the following Development Permits be approved:
Lot 4, Block 8 – redo deck and porch
Lot 17, Block 8 - light CARRIED 196/11
- C. Public Reserve Agreements** – Heidt moved that an agreement be entered into with the owners of Lot 5, Block 1 to allow a flower bed, bird house on pole, fire pit, steps and platform to lake on public lands. CARRIED 197/11
- D. Maintenance of Municipal Lands Policy** – Robson moved that the Municipality acknowledges that property owners tend to extend the care of their property to the adjacent municipal lands. With this in mind, the Resort Village of Shields approves the following maintenance of municipal lands:
- all mowing of grasses
 - manual removal of weeds (chemicals are forbidden)
 - roto-tilling of sand above the high water mark
 - trimming of willows or other trees(no roots may be disturbed)

The following maintenance requires a request to Council and/or Ministry of Environment:

- planting or removal of trees/shrubs
- any action which results in the bed or bank of the lake being disturbed.

This policy is subject to change and approval by Council CARRIED 198/11

E. Complaint re Lake Access – Boat on lake access needs to be removed.

F. Grass Cutting – 19 Procter - Larson moved that a letter be sent to the owner of Lot 9, Block 1 indicating that the grass on his property needs to be cut. Charge for the village to perform this service is \$250. Names of local youth to be provided as alternate. CARRIED 199/11

G. Insurance – Heidt moved that the village insure 30 volunteers for \$100,000 accidental death and dismemberment insurance at a cost of \$150. CARRIED 200/11

11. Announcements: - next meeting – August 15, 2011 @ 7:30 p.m. in the Shields Community Centre.

12. Adjournment:

Thiessen moved that the meeting now be adjourned. CARRIED 201/11

10:55 p.m.

Mayor

Administrator