

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, MARCH 21, 2011 IN THE SHIELDS
COMMUNITY CENTRE at 7:37pm.**

1. Attendance: Mayor Eldon Mackay, Aldermen Dennis Robson, Kristine Larson, Dwayne Heidt and Doreen Thiessen. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

3. Circulation and Approval of the Minutes:

Larson moved that the minutes of the February 21/11 regular Council Meeting be adopted as circulated.
CARRIED 51/11

4. Business from the Minutes:

A. Subdivision: - Larson moved that a special Council meeting be held on Saturday, April 2, 2011 at 9 a.m. at the Village Office to award the contract for subdivision construction. CARRIED 52/11

Access road discussion held with Hillcrest – meeting with RM & Hillcrest & Shields pending.

Heidt moved that the Highway sign from Postcard Portables be rented for a 12 month term at \$195 per month. CARRIED 53/11

Subdivision employee to be discussed at budget meeting.

B. Zoning Amendment – Thiessen moved that Bylaw #2/11 be amended to provide for uniform requirements in all three Residential areas pertaining to the number of stories & the calculation of same. Statement that a walkout basement shall not be considered when calculating the number of stories to be added. CARRIED 54/11

Heidt moved that a hearing for the Zoning Bylaw amendment be held at 7:30 pm on Monday, April 18, 2011. Advertisement to be placed in the Country Press. CARRIED 55/11

C. Averaging of Hours Permits – obtained for Maintenance, pending for greenskeeper.

D. Newsletter Ads – Newsletter to remain Council Communiqué. Website possible site for business directory.

E. Assessment Roll Closed – 1 agreement.

F. Tax Arrears – Heidt moved that the administrator proceed with tax enforcement on Lot 13, Block 4. CARRIED 56/11

G. List of Lands in Arrears – Robson moved that the List of Lands in Arrears be reviewed at the April 18, 2011 Council meeting. CARRIED 57/11

H. Memorial Donation Policy – Robson moved that the Resort Village of Shields will respectfully accept all Memorial Donations which may from time to time be forwarded for use in developing projects within the Resort Village of Shields. A tax deductible receipt will be issued for all donations. All memorial donations received will be accounted for in a distinct account which will be for use towards the project as approved by Council after recommendation from the applicable committee or board of Council. Recommendations to Council for allocation of funds may be determined after consultation with applicable parties or may be at the discretion of the Council. CARRIED 58/11

5. Correspondence:

SUMA	Membership Info
SPRA	Grant info/Communities in Bloom info
MA	Gas Tax Funding 2 nd installment - \$5177.20
PARCS	Newsletter/election contact/workshop
SAMA	resolution

Larson moved that the correspondence having been read, be filed. CARRIED 59/11

6. Financial Report:

Thiessen moved that the February 2011 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 60/11

7. Payment of Accounts:

Robson moved that the accounts totaling \$23,127.42 be approved for payment. CARRIED 61/11

8. Committee Reports:

A. **Water** - Larson moved that Bylaw #1/2011, being a Bylaw to amend the water rates, be read a second time. CARRIED 62/11

Robson moved that Bylaw #1/11 be read a third time and adopted. CARRIED 63/11

Larson moved that the following “Dial Before you dig” policy be adopted. CARRIED 64/11

Dial Before You Dig – “There’s an Economic Impact”

Irrigation System:

With Notice: - if a line is cut such that a call out is required

Shut Off Fee - 45.00

Start Up Fee - 65.00

The above fees do not include excavation or repair costs which will be billed to the property owner.

Without Notice / Emergency: if a line is cut and no prior notice is given to the R.V. and a call out is required:

Shut Off Fee -\$ 60.00 + fine of \$500.00 = \$560.00

Start Up Fee - 90.00 + fine of \$500.00 = \$590.00

The above fees do not include excavation or repair costs which will be billed to the property owner.

Potable System:

(does not apply to annual on/off service)

If a curb stop shut off/on is requested a \$10 fee per event as per Bylaw #6/07 will be charged.

If a call out is required without advance notice, a \$45 fee per event will be charged.

Should unauthorized excavation at or near the potable water line and/or near a curbstop result in a water break, the following fee will apply:

Shutting Down of the System – Isolation of Break (if possible) \$1,000.00

Re commissioning of the system – water testing, etc. \$5,000.00

These charges do not include any excavation or repair to original condition of the area at or adjacent to the infraction which will be billed to the property owner.

Meter readings for April 1 billing almost completed.

Larson moved that the Dundurn Rural Water Utility amend the Corporate Bylaw to include the R.M. of Corman Park, the Town of Dundurn and the Town of Hanley. CARRIED 65/11

Larson moved that the DRWU amend the corporate bylaw to state that the annual meeting of the Subscribers of the Public Utility Board shall be held no later than 120 days following January 1, of each year or such later date that the Board may determine by resolution. CARRIED 66/11

Larson moved that the DRWU amend the corporate bylaw by adding the following clause:
DISSOLUTION: THAT in the event that the Public Utility is dissolved, any assets and surplus are to be distributed to the member municipalities and any liabilities of the board are to be adjusted and settled by same”. CARRIED 67/11

B. **Sewer** - Thiessen moved that the Resort Village of Shields contribute \$400 per month effective January 1, 2011 towards the operating costs of DAWWU. These contributions are to be reconciled with Shields’ actual operating costs at a later date. CARRIED 68/11

C. **Maintenance** – WHMIS done. Reply letter to Baker re concerns.

Heidt moved that a RBC Visa card with a \$1000 limit be obtained for maintenance purchases. CARRIED 69/11

D. Garbage – Robson moved that the Resort Village of Shields continue to pay for access to the RM landfill for trees, etc. CARRIED 70/11

E. Rec Board - minutes - items of interest reviewed.

Heidt moved that pending recommendation from the Rec Board, the Council agrees in principle with the proposal for constructing a playground and fitness stations in Generations Park. CARRIED 71/11

Golf – Ministry contact re land purchase away. Ellerington has completed pesticide applicator certification. License pending.

Larson moved that effective April 1, 2011, Ellerington be paid \$2925/month for green's keeper duties. DEFEATED

Heidt moved that effective April 1, 2011, Ellerington be paid \$2600/month as per Golf Course Committee chair recommendation. CARRIED 72/11

Robson moved that the green's keeper term of employment for 2011 be April 16/11 to October 15/11. CARRIED 73/11

F. Dogs – bylaw to be posted to website for review until June 30/11.

G. EMO – emergency flood preparedness info to be submitted to Ministry of Public Safety.

H. BEST - Heidt moved that the 2011 budget and \$30 per assessed owner levy be approved. CARRIED 74/11

I. Newsletter – info to editor by March 26 for publishing by April 1.

Thiessen moved that the committee reports be adopted as presented. CARRIED 75/11

9. Unfinished Business:

A. Dock Policy and Public Reserve Policy to be sent out with newsletter.

B. Flaman Contract - Larson moved that the Bylaw Enforcement Contract with Flaman Investigations be renewed to October, 2011. CARRIED 76/11

C. Blackstrap Lake Regional Planning Council – reply from SWA & RM. April 12 meeting pending.

10. New Business:

A. Thiessen expressed a conflict of interest and left the Council Chambers.

Larson moved that a tax refund be applied to Parcel L for adjustment of the 2010 taxation levy on house removed. School refund - \$161.04, municipal refund - \$26.66 = total \$134.38. CARRIED 77/11

B. Purchase of Copier - Heidt moved that Shields purchase a ½ interest in a Brother copier – total cost \$394 plus taxes. CARRIED 78/11

C. Budget Meeting – Saturday, April 2, 2011 9:15 a.m. at Village office.

11. Announcements: - next meeting – April 18, 2011 @ 7:30 p.m. in the Shields Community Centre.

12. Adjournment:

Larson moved that the meeting now be adjourned. CARRIED 79/11

10:37 p.m.

Mayor

Administrator