

MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF SHIELDS HELD MONDAY, DECEMBER 12, 2011 IN THE SHIELDS COMMUNITY CENTRE at 7:30pm.

1. Attendance: Mayor Eldon Mackay, Aldermen Dennis Robson, Dwayne Heidt, Kristine Larson and Doreen Thiessen. Administrator Jessie Williams.

2. Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

3. Circulation and Approval of the Minutes:

Robson moved that the minutes of the November 21/11 regular Council Meeting be adopted as circulated.
CARRIED 274/11

4. Business from the Minutes:

A. South Subdivision – Construction contract 96% completed – slightly under budget.
Access road meeting with RM moved to January 10, 2012.
Letter sent to CRA re request for penalty on GST forwarded.
Homes and Land Ad amended.

B. Blackstrap Regional Planning Commission – letters to be sent to the municipalities.

5. Correspondence:

MEPP	2013 increase to 8.15%
WCB	2012 rate - \$1.25
Christmas Greetings	

Thiessen moved that the correspondence having been read, be filed.

CARRIED 275/11

6. Financial Report:

Robson moved that the November 2011 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.
CARRIED 276/11

7. Payment of Accounts:

Thiessen moved that the accounts totaling \$156,265.28 be approved for payment. CARRIED 277/11

Heidt moved that \$150,000 be invested in cashable GIC with RCB.

CARRIED 278/11

8. Committee Reports:

A. Water – Larson moved that the village share the cost with Thode for Poole & Bzdel to conduct an operator training course at the pump house.
CARRIED 279/11

Meeting to be held in January to discuss seasonal pump house intake options. SWA to be contacted thereafter re plan for system. Light at pump house to be checked.

B. Sewer – Certified operator for line decision pending. Thode letters to DAWWU discussed. Portable generator being stored in maintenance building.

Heidt moved that the Carrier Agreement be adopted as revised. Trevor Heagy to sign before accessing truck dump.
CARRIED 280/11

Robson moved that Bylaw # 8/11, being a Bylaw to Provide for Incurring a Debt, be introduced and read a first time.
CARRIED 281/11

Larson moved that Bylaw #8/11 be read a second time.

CARRIED 282/11

Heidt moved that Bylaw #8/11 be given three readings at this meeting.

CARRIED UNANIMOUSLY 283/11

Thiessen moved that Bylaw #8/11 be read a third time and adopted.

CARRIED 284/11

C. Maintenance – Verbal report from Ken Klassen – tools acquired, tree maintenance, truck starter replaced again, rip rapping suggested for culverts on waters at Procter. Fuel tanks delivered – old one to be removed in spring. Sand spreader to be looked into. Summer transportation to be considered.

D. Rec Board – no minutes. Phone in hall not being considered at this time.

Heidt moved that Bylaw #7/11, being a Bylaw to Amend the Bylaw to Establish the Parks, Culture and Recreation Board be introduced and read a first time. CARRIED 285/11

E. RCMP – minutes received.

Thiessen moved that the committee reports be adopted as presented. CARRIED 286/11

9. Unfinished Business:

None

10. New Business:

A. Payroll Software:

Heidt moved that the village share in the purchase of the Easypay Payroll software program with Thode at a total cost of \$389 plus \$294 annual fee. CARRIED 287/11

B. 2011 Audit:

Robson moved that the village engage Breen and Associates to do the 2011 Audit. The Resort Village of Shields insists that the Audited Financial Statement be completed by March 31, 2012.

CARRIED 288/11

C. Administration:

Heidt moved that the Administrator be given a \$1000 bonus for 2011.

CARRIED 289/11

D. Christmas Gifts:

Thiessen moved that all 4 employees be given \$50 gift cards.

CARRIED 290/11

E. Internet Bill Payments:

Administrator to forward info to advise property owners that they can remit payment for accounts via email money transfers.

11. Announcements: -

Robson moved that the Regular Council meetings for January to July of 2012 be held on the third Monday of each month at 7:30 p.m. in the Shields Community Centre. CARRIED 291/11

Next Meeting – January 16/12.

12. Adjournment:

Larson moved that the meeting now be adjourned.

CARRIED 292/11

9:16 p.m.

Mayor

Administrator