

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, JANUARY 17, 2011 IN THE  
SHIELDS COMMUNITY CENTRE at 7:30 pm.**

**1. Attendance:** Mayor Eldon Mackay, Aldermen Dennis Robson, Kristine Larson, Doreen Thiessen and Dwayne Heidt. Administrator Jessie Williams.

**2.** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda.

**3. Circulation and Approval of the Minutes:**

Larson moved that the minutes of the December 20/10 regular Council Meeting be adopted as circulated.  
CARRIED 1/11

**4. Business from the Minutes:**

**A. Subdivision:** - Robson moved that application be made to the Local Government Committee for permission to borrow the sum of \$500,000, in 2011, for the purpose of interim financing the cost of south subdivision development.

And that the amount of said debt shall be payable upon completion of the subdivision but not later than December 31, 2011, with interest at a rate of prime plus 1 or 2% payable at least annually.  
CARRIED 2/11

Access road discussion to be held by the end of January.

Larson moved that we proceed with installation of a temporary sign from PostCard Portables on the north side of Dundurn - west side of highway - pending sign approval, at a rental cost of \$195/month. Land access to be negotiated with owner at approx \$50/month.  
CARRIED 3/11

Larson moved that Meridian Surveys Ltd. be requested to register an easement on Lot 1, Block 13 to facilitate drainage across the lot.  
CARRIED 4/11

Building height to be looked into - why do we allow 2 ½ stories, but not 3?

**B. Employee Evaluations** - Larson moved that the employee evaluation for Ellerington be deferred until consultation with Golf Committee is done.  
CARRIED 5/11

**C. Seasonal Storage** - Heidt to look into status of 2 sites.

**D. TCAP** - Heidt moved that the thresholds for buildings be lowered to \$5000 and building improvements be lowered to \$3000.  
CARRIED 6/11

**E. Development Permits** - Robson moved that the development permit for a house on Lot 1, Block 13 be approved.  
CARRIED 7/11

Heidt moved that a policy be adopted to require that all construction waste must be removed from the Resort Village of Shields via a bin from a Waste Management company or other similar method. The Contractor must not use equipment with lug wheels, tracks, etc which may cause damage to the municipal roadway. Any damage will be repaired at the cost of the property owner.  
CARRIED 8/11

**F. Newsletter Ads** - volunteer editor to be consulted prior to policy being made.

**G. Audit Report** - Larson moved that the following transfers be approved:

<u>Reserve</u>	<u>To</u>	<u>From</u>
Phase 1 Water		\$ 5,895.85
Local Improvement	\$3341.17	\$160,000.00
Rec Board		\$ 125.50
Beach	\$5,697.50	\$ 4,464.76
Tree Project	\$ 100.00	\$ 205.80
Hall	\$ 40.00	
Playground	\$2,728.00	\$ 2,018.00
<b>Total Transfer</b>	<b>11,906.67</b>	<b>17,209.91</b>

CARRIED 9/11

- 2010 deficit of \$5564 - (water loss included \$10091)

- Auditor recommendations re employees & payroll deductions.

## 5. Correspondence:

SAMA	annual meeting info
RCMP	report & meeting info
Meridian	new office
Stats Can	Census assistance
SUMA	resolutions/financial statement

Larson moved that the correspondence having been read, be filed.

CARRIED 10/11

## 6. Financial Report:

Larson moved that the December statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 11/11

## 7. Payment of Accounts:

Heidt moved that the accounts totaling \$15,648.40 be approved for payment.

CARRIED 12/11

## 8. Committee Reports:

**A. Water** - Larson moved that the Water Quality Assurance and Quality Control Policy and the Waterworks Emergency Response Plan be approved as amended.

CARRIED 13/11

- Loss of \$10091 to be addressed via rate increase.

- annual inspection completed - deficiencies to be addressed.

Larson moved that the administrator prepare a 5 year revenue and expense report in preparation for a rate adjustment.

CARRIED 14/11

**B. Maintenance** - log sheets for equipment - maint & inspections.

Thiessen moved that Klassen be approved to take 2 weeks holidays from Feb 21 to Mar 7.

CARRIED 15/11

**C. Road** - snow clearing being done. Blower repair necessary.

**D. Garbage** - red bin for May long weekend.

**Larson was excused and left meeting.**

**E. Rec Board** - minutes - items of interest reviewed.

Thiessen moved that a letter be sent to the Rec Board to acknowledge that the Rec Board currently has a separate bank account and that the Rec Board is to remain autonomous where required by Dakota Dunes CDC.

CARRIED 16/11

Information to be forwarded to Rec Board re Audit requirements.

Golf - asset inventory obtained - to be reviewed re insurance coverage.

- pictures donated by Nelson Urteaga - history of course to be made available.

- Ministry of Environment appraisal received. Meeting to be requested.

**F. EMO** - potential coordinators still being contacted.

**G. Library** - Heidt moved that Joan Paproski and Norma Evans be reappointed to the Library Board.

CARRIED 17/11

**H. Dogs** - complaints must be in writing to activate ticket process.

Heidt moved that the committee reports be adopted as presented.

CARRIED 18/11

## 9. Unfinished Business:

**A. Traffic Bylaw** - Heidt moved that Bylaw 11/2010, being a Bylaw to Regulate the Operation and Parking of Vehicles and the Use of the Highway, be read a third time and adopted.CARRIED 19/11

**10. New Business:**

- A. First Meeting Requirements** - Insurance review - values to be revised for next meeting discussion.  
- Council remuneration to remain the same.  
- Employee wages to be reviewed prior to budget.

**B. Assessment** - Thiessen moved that Kendra Harrison be appointed as Secretary for the Board of Revision. Al Hiebert, Aileen Martin, Murray McArthur & Pat Jarvis to be appointed to the Board.  
CARRIED 20/11

Roll to be open Jan 28 to Feb 28, 2011.

**C. Workshops** - Heidt moved that Mackay and Thiessen attend the Community and Land Use Planning workshop on Jan 29 in Saskatoon at a cost of \$125 each.  
CARRIED 21/11

**D. Summer Student** - Heidt moved that an application be submitted for a summer student.  
CARRIED 22/11

**11. Announcements:** - next meeting - February 21, 2011 @ 7:30 p.m. in the Shields Community Centre.

**12. Adjournment:**

Robson moved that the meeting now be adjourned.  
CARRIED 23/11

10:35 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator