

**MINUTES OF THE RESORT VILLAGE OF SHIELDS SPECIAL MEETING**  
**Held Tuesday, August 24, 2010 at 7:00 pm in the Shields Village Community Centre.**

1. Present - Mayor Mackay, Aldermen Dwayne Heidt, Kristine Larson, Bev Hellman and Dennis Robson. Administrator Jessie Williams.
2. Mayor MacKay called the meeting to order.
3. Agenda reviewed.
4. Subdivision - Darrell Rinas & Jason Forest from Associated Engineering

Larson moved that this meeting be closed to the public for the discussion of the subdivision plan - design and process, employee agreement, line of credit & trailer rental.

CARRIED 247/10

Heidt moved that the committee rise & report. 9:04 p.m.

CARRIED 248/10

Larson moved that the subdivision design as presented by Associated Engineering be accepted with amendment to the rear property line on Lot 1, Block 13 to provide for drainage concerns.

CARRIED 249/10

A meeting is to be arranged with KMS re possible change order through DAWWU for the sewer line installation. Requirement to tender subdivision construction to be researched. If necessary tendering of project to be discussed at the September 20, 2010 regular Council meeting.

Hellman moved that the Resort Village of Shields enter into an employment contract with Harold Empey to facilitate the sale of the new lots. Contract amount to be \$2500 per month for 4 months in 2010 (July 26 - Nov 26), subject to review and renewal for 2011. And further that the sales office be open 2:00 pm to 5:00 pm each day, Saturday and Sunday during the four month period; and that on long weekends, the office be open from 2:00 pm to 5:00 pm on the day of public holiday. That travel to and from the office on the above mentioned days be included in the monthly payment amount. That travel to and from sales office on specific sales opportunities be paid at .45/km, however time spent on sales opportunity be included in the monthly contract amount.

CARRIED 250/10

Heidt moved that the Resort Village of Shields rent a sales office from Harold Empey at a rate of \$500 per month for 4 months (July 26 to Nov 26) in 2010. And beginning on or about April 1, 2011 for 6 months at a rate of \$500 per month.

CARRIED 251/10

Robson moved that the Resort Village of Shields write a letter of support for extending the deadline for completion of projects being funded by the BCF-CC.

CARRIED 252/10

5. Maintenance Staff

Larson moved this meeting be closed to the public for the discussion regarding hiring someone to fill maintenance position.

CARRIED 253/10

Robson moved that the committee rise & report. 10:00 p.m.

CARRIED 254/10

Heidt moved that the Resort Village of Shields hire Ken Klassen as Maintenance person subject to position description and consultation with Dept of Labor.

CARRIED 255/10

6. Council Committee Appointments

Heidt moved that the Council Committee Appointments be approved as per attached List.

CARRIED 256/10

7. Larson moved that the meeting be adjourned.

CARRIED 257/10

10:29 p.m.

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Mayor

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Administrator